ADDRESS REQUEST FORM

Town of Leland, North Carolina

102 Town Hall Dr., Leland, NC 28451
www.townofleland.com

Economic & Community Development
Phone 910-371-3390 Fax 910-371-1073

Type of request (check all that apply):

☐ New Construction ☐ Suite Assignment ☐ Single Family ☐ Multifamily ☐ Duplex
☐ Commercial ☐ Existing Verification ☐ Change of Address ☐ Other

Explain the reason for your request (i.e. No address previously assigned, Address assigned is wrong, Duplicate address, etc.)

_____

_____

_____

Property Information:

Parcel # _____ Property Owner: _____ Lot # (If applicable) _____

Subdivision /Development Name: _____

Recorded Map Book #:_____ Map Page #:_____ / Recorded Phase:_____ Section:_____ *(if applicable)*

Adjoining or nearby addresses: _____

*** IF THIS IS A NEWLY CREATED LOT, A COPY OF A SIGNED APPROVED PLAT SHOWING THE DRIVEWAY LOCATION AND STRUCTURE TO BE ADDRESSED MUST BE SUBMITTED. FOR ALL COMMERCIAL DEVELOPMENTS, A SITE PLAN SHOWING THE DEVELOPMENTS'S ENTRANCES AND STRUCTURES MUST BE SUBMITTED.**

Requestor Contact Information:

Name:_____ Phone:_____

Email:_____ Mailing Address:_____

Signature of requestor:_____

Printed Name:_____

Submission: Address requests may be submitted to the zoning administrator or designee. Addresses will be issued after parcel ID's have been assigned by Brunswick County and the recorded plat has been submitted to the town.

OFFICIAL USE ONLY

Date Received: _____ Date Address assigned: _____

Address notification sent to: ☐ Applicant ☐ GIS ☐ Post Office ☐ Inspections