

# HOME OCCUPATION APPLICATION

Town of Leland, North Carolina



102 Town Hall Dr., Leland, NC 28451  
www.townofleland.com  
Fee: \$30.00

Economic & Community Development  
Phone 910-371-3390 Fax 910-371-1073  
Fees subject to change without notice.

Submittal Date: \_\_\_\_\_ Applicant Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
*Email addresses are only used by this office for correspondence with the applicant if needed.*

Business Name: \_\_\_\_\_ Nature of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Parcel Number: \_\_\_\_\_ Statement of daily operations (include hours of operation, number of employees, number of shifts, any accessory operations/uses of the business and other information to describe, in detail, your business functions): \_\_\_\_\_

*A home occupation means certain occupations customarily conducted for profit within a dwelling and carried on by the occupants thereof, which use is clearly subordinate to the use of the dwelling for residential purposes. A person engaged in a home occupation shall comply with the following standards as set forth in Section 30-181 of the Zoning Ordinance (initial each):*

- No equipment or process shall be used in such home occupation which creates noise, vibration, glare, fumes or electrical interference detectable to the normal senses off the lot, if the occupation is conducted in a single-family housing unit, or outside the housing unit, if conducted in other than a single-family housing unit. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio or television receiver off the premises or causes fluctuations in line voltage off the premises
- No display of products shall be visible from the street
- No mechanical equipment shall be installed outside of any building for inside use or used in any manner other than is normally used for domestic or professional purposes, and which does not cause noise or interference in radio and television reception
- A physician, dentist or other medical professional licensed by the state shall be allowed to have one nurse or assistant who may or may not be a resident of the dwelling, but not both
- Only one person, other than members of the family residing on the premises, shall be engaged in such occupation
- There shall be no change in the outside appearance of the building or premises, or other visible evidence of the conduct of such home occupation
- No traffic shall be generated by such home occupation in greater volumes than would normally be expected in a residential neighborhood, and any need for parking generated by the conduct of such home occupation shall be met off the street and other than in any required yard. Vehicles used primarily as passenger vehicles, including pickup trucks and step-type vans, only shall be permitted in connection with the conduct of the customary home occupation
- Instruction in music, dancing or tutoring of academic subjects shall be limited to four students at a time
- A privilege license must be obtained from town hall
- No accessory building or outside storage shall be used in connection with the home occupation

**CERTIFICATION:**

I hereby certify that I am the property owner of record for this location and am able to make this application.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

If this location is a rental property, you must have the property owner's permission to make application.

I hereby certify that I am the property owner of record and hereby grant permission for this applicant to make this application. I further acknowledge that since I am the property owner I am ultimately responsible for any violations.

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Date

I hereby certify that I have read and understand all of the criteria mentioned in this application. I further understand that any violation of any section herein shall cause the home occupation to be null and void.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

