

Leland Founders' Day Committee

Created

The Leland Founders' Day Committee (LFDC) is hereby created to stage an annual celebration to commemorate the success and prosperity of the Town since its incorporation in 1989 that will enable maximum participation and enjoyment by the citizens of Leland.

Duties and Goals

- Develop and lead subcommittees responsible for the following: Guest Services, Entertainment, Food, Decorations, Vendors, Children's Activities, Parking/Logistics, Publicity/Marketing, Historical Recording, and others as needed.
- Work with the Parks and Recreation Director or designee to develop a budget for recommendation to the Town Council.
- Annually review the Leland Founders' Day Manual and make adjustments as necessary.
- Work with local businesses and non-profit organizations to promote Founders' Day and encourage their participation in and support for the event.
- Ensure that the Founders' Day celebration runs smoothly and on-budget and maximizes enjoyment for all segments of Leland's population.
- Present, review, advise or recommend any other matter related to Founders' Day as the Mayor and Town Council may direct.

Membership Terms and Vacancies

The Leland Founders' Day Committee shall consist of nine (9) regular members. One Town Council member shall serve on the Committee as an ex-officio member without voting rights. Membership shall include persons with expertise/interest in at least one of the following areas:

- Guest Services
- Entertainment
- Food
- Decorations
- Vendors
- Children's Activities
- Parking/Logistics
- Publicity/Marketing
- Historical Recording (Photography, Videography, etc.)
- Non-profit Organization

The Town Council shall appoint Committee members for two-year terms. The terms of five (5) members of the Founders' Day Committee shall expire on December 30 of even numbered years or until their successors are appointed. The terms of four (4) members shall expire on December 30 of odd numbered years or until their successors are appointed. The Town Council shall appoint members of the Founders' Day Committee at the regular Town Council meeting in December of each year and new Committee members shall take office at the next regularly scheduled Committee meeting.

Terms shall be staggered with initial appointments as follows: Five (5) members for a term of two (2) years; four (4) members for a term of one (1) year.

All vacancies shall be filled by the Town Council. All appointments are at will. Appointment to an unexpired term does not extend the period of the term to which a Committee member is appointed. Absence from three consecutive meetings shall be grounds for removal from the committee.

Officers

Chairman: The chairman shall be elected by the members of the Committee at the first scheduled meeting and the first meeting after December 30 in consecutive years. The chairman is eligible for reelection, shall preside at each meeting, and shall decide on all points of order and procedure. The chairman shall vote on all matters before the board. The chairman will work with staff to establish an agenda for each meeting. Upon resignation or some incapacity visited upon the chairman, the board shall elect a new chairman within 90 days to complete the existing term of office. In addition, the chairman shall provide an annual report by June 30 of each year to the Town Council in reference to the activities of the Committee for the previous year.

Vice-Chairman: A vice-chairman shall be elected by the Committee from its members in the same manner as the chairman and shall be eligible for reelection. The vice-chairman shall serve as acting chairman in the absence of the chairman, and at such times shall hold all powers and duties of the chairman.

Voting

All members of the Committee shall vote on every issue except in a situation where a member of the Committee shall be excused from voting by the chairman on matters involving direct personal or financial interest. In the event that a member abstains from voting for reasons other than direct personal or financial interest, the abstention shall be ruled by the chairman as an affirmative vote.

Meetings

Regular meetings of the Committee shall be held at Town Hall at a set time agreed upon by the members of the Committee.

Special meetings of the Committee shall be held at a time and place designated by the chairman subject to compliance with requirements of the North Carolina Open Meetings Law.

When there is no business for the Committee, regular meetings may be cancelled. Notice will be given to all members of such cancellation.