



# Public Information Request Form

Development Services  
102 Town Hall Drive  
Leland, NC 28451  
P: 910.371.3390  
F: 910.371.1073

Fees are subject to change without notice

All pages must be completely filled out before application is accepted. For assistance filling out this application, contact Development Services.

Date: \_\_\_\_\_

**Applicant information:**

Name: \_\_\_\_\_ Mailing address: \_\_\_\_\_

Email: \_\_\_\_\_ City/St/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate Phone/Fax: \_\_\_\_\_

**Please list the document(s) you are requesting:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**Additional Comments:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please allow 5-7 business days for processing

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

	<u>Office use only</u>
Processed by:	_____
Date complete:	_____
Method(s) of information delivery (email, regular mail, fax, electronic device, etc):	_____