



## **Town Hall Holidays**

The following days and such other days as the Town Council may designate are holidays with pay for employees and officers of the Town working the basic work week:

New Year's Day

Martin Luther King Day

Easter Monday

Memorial Day

Independence Day

Labor Day

Thanksgiving Day and the day after

Election Day

Christmas\* Three (3) workdays (see schedule below)

When a holiday, other than Christmas Day, falls on Saturday or Sunday, Friday shall be observed as a holiday.

| <b>When Christmas Day falls on:</b> | <b>The Town observes:</b>       |
|-------------------------------------|---------------------------------|
| Sunday                              | Friday, Monday and Tuesday      |
| Monday                              | Friday, Monday and Tuesday      |
| Tuesday                             | Monday, Tuesday and Wednesday   |
| Wednesday                           | Tuesday, Wednesday and Thursday |
| Thursday                            | Wednesday, Thursday and Friday  |
| Friday                              | Thursday, Friday and Monday     |
| Saturday                            | Thursday, Friday and Monday     |