



Town of Leland
Developmental Services
Planning & Zoning Department

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FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

SECTION 1: GENERAL PROVISIONS (APPLICANT to read and sign):

1. No work of any kind may start until a permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Occupancy is issued.
5. The permit will expire if no work is commenced within six months of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
7. Applicant hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections required to verify compliance.
8. THE APPLICANT, CERTIFY THAT ALL STATEMENTS HERIN AND IN ATTACHMENTS TO THE APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

(APPLICANT'S SIGNATURE) _____ DATE: _____

SECTION 2: PROPOSED DEVELOPMENT (TO BE COMPLETED BY APPLICANT)
(please print)

NAME	ADDRESS	PHONE
APPLICANT: _____		
BUILDER: _____		
ENGINEER: _____		

PROJECT LOCATION AND INFORMATION:

Parcel NUMBER: _____

Physical Address: _____

FIRM PANEL: _____

FLOOD ZONE: _____

NOTE: A PLOT PLAN MUST ACCOMPANY THIS PERMIT.

DESCRIPTION OF WORK (check all applicable boxes)

A. Structural Development:

ACTIVITY _____ STRUCTURE TYPE _____

NEW STRUCTURE	RESIDENTIAL (1-4 FAMILY)	
ADDITION	RESIDENTIAL (MORE THAN 4)	
STRUCTURE IMPROVEMENT	NON-RESIDENTIAL (FLOODPROOFING?)	
RELOCATION	COMBINED USE (RESIDENTIAL & COMMERCIAL)	
DEMOLITION	MANUFACTURED HOME (In a Mobile home park?)	
REPLACEMENT		

Estimated Cost of Project \$ _____

B. OTHER DEVELOPMENT ACTIVITIES

Clearing Fill Mining Drilling Grading

Excavation (except for Structural Development checked above)

Watercourse Alteration (Including dredging and channel modification)

Drainage Improvements (Including culvert work)

Road, Street, or Bridge Construction

Subdivision (New or Expansion)

Individual Water or Sewer System

Other: (Please Specify) _____

SIGNATURE: _____

DATE: _____

Section 3: Floodplain Determination (to be completed by Floodplain Administrator)

The proposed development is located on FIRM Panel NO. _____ Dated: _____

The Proposed Development:

___ Is NOT located in a Special Flood Hazard Area (Notify the applicant that the application review is complete and NO FLOODPLAIN DEVELOPMENT PERMIT IS REQUIRED).

___ Is partially located in the SFHA (special flood hazard area), but the building or development is not.

___ Is located in a Special Flood Hazard Area (SFHA). FIRM zone designation is _____.
"100" year flood elevation at the site is: _____ ft. (NGVD (MSL))

___ Unavailable

___ Is located in the floodway.
FBFM Panel NO. _____ Dated: _____

___ See Section 4 for additional instructions

SIGNED: _____ DATED: _____

SECTION 4: ADDITIONAL INFORMATION REQUIRED (TO BE COMPLETED BY LOCAL ADMINISTRATOR).

The applicant must submit the documents checked below before the application can be processed:

___ A site plan showing the location of all existing structures, water bodies, adjacent roads, lot dimensions, and proposed development.

___ Development plans, drawn to scale, and specifications, including where applicable, details for anchoring structures proposed elevation of lowest floor (including basement), types of water-resistant materials used below the first floor, details of flood proofing of utilities located below the first floor, and details of enclosures below the first floor.

___ Subdivisions or other development plans. (If the subdivision or other development exceeds 50 lots or 5 acres, whichever is lesser, the applicant must provide "100" year flood elevations if they are not otherwise available. This includes but not limited to any LOMA or LOMR, with or without fill that has been submitted to FEMA.)

___ Plans showing the extent of watercourse relocation or landform alterations.

___ Change in water elevation (in feet) _____ showing it meets Ordinance limits on elevation increases.

___ Top of new compacted fill elevation _____ ft. (NGVD (MSL))

___ Flood proofing protection level (non-residential only) _____ ft. For flood proofed structures applicant must attach certification from registered engineer or architect.

SECTION 7: COMPLIANCE ACTION (TO BE COMPLETED BY LOCAL ADMINISTRATOR).

The Local Administrator will complete this section as applicable based on inspection of the project to ensure compliance with the community's local law for flood damage prevention.

INSPECTIONS: DATE: _____ BY _____ DEFICIENCIES ____ Y ____ N

DATE: _____ BY _____ DEFICIENCIES ____ Y ____ N

DATE: _____ BY _____ DEFICIENCIES ____ Y ____ N

SECTION 8: CERTIFICATE OF COMPLIANCE (TO BE COMPLETED BY LOCAL ADMINSTRATOR).

Certificate of Compliance issued: Date: _____ BY: _____