

## **Leland Cultural Arts Committee**

### **Created**

The Leland Cultural Arts Committee (CAC) is hereby created to promote and develop arts organizations, artists, facilities, cultural activity and cultural tourism in Leland and northern Brunswick County and to advise and assist the Town Council in planning for the cultural arts in Leland.

### **Duties and Goals**

- To study and make recommendations to the Mayor and Council concerning planning, financial support and services for arts organizations, artists, cultural activity and cultural tourism in the Town and northern Brunswick County.
- To work with area local governments and public and private organizations to promote and develop the arts in the context of a regional approach.
- To develop a long-range Community Cultural Plan for the support and nurturance of the arts and cultural industry in Leland and northern Brunswick County. Such a plan shall include recommendations on visual and performing arts facilities development, funding for cultural events, activities and programs, and planning for cultural activities. The plan will also serve as a tool for fully integrating consideration of the arts and culture into all town planning initiatives, i.e. the Master Plan.
- To monitor, evaluate and assist in efforts to implement the Community Cultural Plan by presenting, advising or recommending matters related to the plan.
- To investigate the creation of or the utilization of an existing 501(c)(3) non-profit organization that can develop a fundraising plan for improvements to the Leland Cultural Arts Center and cultural arts programs throughout Leland and northern Brunswick County.
- To assist the Town and associated non-profit organizations in obtaining state and federal funding for arts and cultural affairs.
- To develop a marketing plan for the arts in Leland and northern Brunswick County.
- To promote a program of municipal support of the arts.
- To support the creation of a program to attract and retain artists and other cultural creatives for Leland and northern Brunswick County.
- To present, review, advise or recommend any other matter related to the arts or cultural affairs as the Mayor and Town Council may direct.
- To provide input into matters related to the development and operation of the Leland Cultural Arts Center to include:
  - Support for public/private funding for creation and expansion of the Leland Cultural Arts Center.
  - Support for Town staff in developing and implementing policies concerning the Leland Cultural Arts Center, as well as other cultural facilities of the Town, including, but not limited to, facility use, contracts, lease agreements, scheduling, hours, staffing, etc.

- Review and recommend resident status for resident companies at the Cultural Arts Center, subject to approval of Town Council.
- Development of a volunteer program that provides volunteer support for the Leland Cultural Arts Center.

### **Membership Terms and Vacancies**

The Leland Cultural Arts Committee shall consist of nine (9) regular members. One Town Council member shall serve on the Committee as an ex-officio member without voting rights. Membership shall be as follows:

- One (1) member of the Leland Parks and Recreation Board
- One (1) member of the Brunswick County Arts Council Board of Directors
- One (1) member of the Leland Tourism Development Authority (TDA)
- Six (6) at-large members. At-large members may be appointed from any segment of the community and may include representatives of other local municipalities, the Leland Planning Board, tourism and business interests, local arts communities and more.

The Town Council shall appoint Committee members for two-year terms. The terms of five members of the Cultural Arts Committee shall expire on June 30 of even numbered years or until their successors are appointed. The terms of four members shall expire on June 30 of odd numbered years or until their successors are appointed. The Town Council shall appoint members of the Cultural Arts Committee at the regular Town Council meeting in June of each year and new Cultural Arts Committee members shall take office at the first regularly scheduled Cultural Arts Committee meeting in July.

Terms shall be staggered with initial appointments as follows: Five (5) members for a term of three (3) years; four (4) members for a term of two (2) years.

All vacancies shall be filled by the Town Council. All appointments are at will. Appointment to an unexpired term does not extend the period of the term to which a Committee member is appointed.

### **Officers**

**Chairman:** The chairman shall be elected by the members of the Committee at the first scheduled meeting and each July meeting in consecutive years. The chairman is eligible for reelection, shall preside at each meeting, and shall decide on all points of order and procedure. The chairman shall vote on all matters before the board. The chairman will work with staff to establish an agenda for each meeting. Upon resignation or some incapacity visited upon the chairman, the board shall elect a new chairman within 90 days to complete the existing term of office. In addition, the chairman shall provide an annual report by June 30 of each year to the Town Council in reference to the activities of the Committee for the previous year.

**Vice-Chairman:** A vice-chairman shall be elected by the Committee from its members in the same manner as the chairman and shall be eligible for reelection. The vice-chairman shall serve

as acting chairman in the absence of the chairman, and at such times shall hold all powers and duties of the chairman.

### **Voting**

All members of the Committee shall vote on every issue except in a situation where a member of the Committee shall be excused from voting by the chairman on matters involving direct personal or financial interest. In the event that a member abstains from voting for reasons other than direct personal or financial interest, the abstention shall be ruled by the chairman as an affirmative vote.

### **Meetings**

Regular meetings of the Committee shall be held at Town Hall at a set time agreed upon by the members of the Committee.

Special meetings of the Committee shall be held at a time and place designated by the chairman subject to compliance with requirements of the North Carolina Open Meetings Law.

When there is no business for the Committee, regular meetings may be cancelled. Notice will be given to all members of such cancellation.