



STAFF REPORTS

April 2020 Regular Meeting

Administration	2
Finance	12
Human Resources	17
Public Safety (Police and Fire/Rescue)	21
Operation Services	35
Planning and Inspections	38
Economic and Community Development	46
Public Services (Streets and Utilities)	53

Department News

Mrs. Reinhardt chaired the quarterly North Carolina Association of Municipal Clerks Program and Education Committee quarterly meeting on March 6, 2020.

Mrs. Reinhardt also attended the Athenian Dialogue “Sully: My Search for What Really Matters”. Training involved the understanding of leadership principles.

Mrs. Rhodes attended the NC Government Finance Officers Spring Conference in Durham to receive her North Carolina Local Government Finance Officers’ Certificate.

Administration and Department Directors took part in a DiSC Workplace assessment headed by HR Director Mrs. Barbee. It is a tool that uses individual assessment data to provide information about one’s workplace priorities and preferences, and how to connect better with colleagues whose priorities and preferences may differ. It was a great team building activity!

VC3 was onsite March 10 and 11, 2020 to swap staff’s desktop computers for new devices as part of the change order that was adopted in the Fall of 2019. Motorola is programming the EOC communication radios, and once complete, staff training will be scheduled.

Council Directive Updates

- Flood Policy/Stormwater Design Standards – Staff will prepare a report of the Town’s current stormwater standards and requirements for new development. The report will include information on what standards could be universally adjusted or imposed to accommodate flood concerns of some individuals. The report will also address the importance of future feasibility and financial impact studies of implementing changes in the standard, revising stormwater policy, and modifying, constructing, and/or replacing drainage pipes and drainage ways.
- Pine Harvest Stop Sign Update – Pedestrian signage and half of the rumble strips have been installed. Additional rumble strips arrived the first week of April and will be installed by mid-month, depending on weather. No reported accidents have occurred.

Communications

Social Media Update

- Facebook Highlights (March 1 – 31, 2020)
 - Post Reach (Number of people who saw posts at least once) – 18,327 (Up 274% from prior month)
 - Post Engagement (Comments, likes, etc.) – 10,050 (Up 328% from prior month)
 - Added 92 new followers
- Twitter Highlights (March 1 – 31, 2020)
 - 93 Profile Visits (Up 323% from prior month)
 - Tweet Impressions (Number of times posts are viewed) – 4,887 (Up 17% from prior month)
 - Added 22 new followers for a total of 1,333
- NextDoor Highlights (March 1 – 31, 2020)
 - Received a record number of impressions – 36,151 (Prior month was 12,511)
 - Likes – 107 (Prior month was 44)

Website/Newsletter/Other

- Created a site alert on the homepage of the website to provide the latest updates on COVID-19.
- Created a dedicated COVID-19 page to house all updates, as well as community and business resources.
- Sent a special edition of the Town newsletter to address COVID-19 and provide residents with updates on Town-related impacts, as well as tips and resources. Continue to use the Town newsletter to keep residents informed of coronavirus updates and related information.
- Continue to rebuild navigation of the website to create a more user-friendly experience.
- Continue to edit and update content on the website to make it more visually appealing and remove outdated information.

Press Releases/Blogs

- FAQ: Curbside Recycling (With updated information)

- Roadside litter, yard debris pick up among first Town Hall-style meeting topics
- Coronavirus updates from the Town of Leland (Special edition of the Town newsletter)
- Town Conducts Utility Inspections in Windsor Park

TDA Marketing

- VC3 has begun building a new Visit Leland website, with an estimated website launch date in mid-May.
- Staff was presented a free promotional video opportunity from CGI Communications, a nationally recognized company endorsed by the National League of Cities, the United States Conference of Mayors, and the National Association of Counties. The TDA has approved a partnership with CGI that will allow for the creation of six promotional videos, including drone footage, that will be housed as a “video tour” on the new website.

Projects

Public Services

Northgate Drive Realignment

- Purpose: To realign Northgate Drive and Lee Drive to create a signalized intersection at Village Road.
- Status: Construction is complete. Contractor is completing punch list items. Final repair work will be scheduled with an estimated completion date to be determined.
- Next Steps: Finalize and close out project.
- Concerns: None.

Mallory Creek Drive Patching

- Purpose: To repair the street in 12 locations along Mallory Creek Drive. Work shall consist of full depth asphalt replacement of all failed locations along the approximate first mile of Mallory Creek Drive from River Road SE (Highway 133), stormwater system modifications, asphalt removal, subbase removal, testing, compaction, base replacement, asphalt replacement, striping, curb and gutter replacement, adjusting water and sewer utility appurtenances to match final grade, erosion control measures and stabilization of all denuded areas, and a submitted and approved traffic control plan including installation.

- Status: All construction work was substantially completed on December 18, 2019. Contractor is completing punch list items and repairing an irrigation line break.
- Next Steps: Finalize and close out project.
- Concerns: None.

Booster Pump

- Purpose: To construct a booster pump for the water system, in the vicinity of the existing meter vault, in order to allow the Town to better control the pressure within the system.
- Status: Pumps have been installed and final testing has occurred. Contractor signed release of liens and Final Application for Payment was sent. Project is officially closed out.
- Next Steps: None.
- Concerns: None.

Highway 17 Force Main/Lift Station #10 Upgrade

- Purpose: To help serve the developing areas along the Highway 17 Corridor with sewer by running 10" and 16" force mains, and to increase the available storage capacity for Lift Station #10 to 3,830 cubic feet, thus providing an additional safety factor to the operational integrity of the system, as well as the ability to better manage peak flows which are expected to result from planned growth in the service area.
- Status: Waiting on Final Application for Payment from contractor and final invoices from Engineering Firm.
- Next Steps: Close out project by end of April 2020.
- Concerns: None.

Lift Station #1 Replacement (1240 Magnolia Village Way)

- Purpose: To reconstruct Lift Station #1 which has deteriorated due to significant sewage flow within the collection system.
- Status: Sewer permit is issued. Final design plans and contract documents are due to the Town for review in early April. Anticipate advertisement of the project in April 2020.
- Next Steps: Advertise and bid.

- Concerns: None.

Lift Station #14 Relocation (159 South Navassa Road)

- Purpose: To relocate Lift Station #14 further away from Sturgeon Creek to mitigate environmental concerns and to provide additional space for the future Sturgeon Creek Park.
- Status: The purchase of the new lift station site was closed and recorded on January 13, 2020.
- Next Steps: A new contract to complete engineering design is being developed.
- Concerns: None.

Lift Station #3 Rehab (8991 Timber Lane)

- Purpose: To refurbish Lift Station #3, which has deteriorated due to significant sewage flow within the collection system.
- Status: Proposal and Task Order are being developed.
- Next Steps: Review proposal and submit task order for approval.
- Concerns: Potential cost of rehabilitation.

Regional Pump Station #33 and Force Main Extensions (Formerly Hewett Burton Lift Station Project)

- Purpose: To construct a sewer lift station in Brunswick Forest to help serve the developing areas within Brunswick Forest and along the Highway 17 Corridor with sewer. Station will be designed to accept additional flow from other lift stations by force main.
- Status: The Local Government Commission approved financing for the project at its January 2020 meeting.
- Next Steps: Construction is underway. Contractor is currently working alongside Kay Todd Road. Design work to extend the force main from Hawthorne at Waterside across Highway 17 to Ibis Landing is currently being developed. Town staff reviewed and a change order to the contract documents is expected.
- Concerns: Meeting delivery dates per the Development Agreements.

Leland Highway 17 Sewer Expansion II Phase 1

- Purpose: To help serve the developing areas along the Highway 17 Corridor with sewer. The project will begin at Hewett Burton Road and end at Bishops Ridge on Hazels Branch Road. The force main will be designed to accept flow from around the area as well as additional flow from other lift stations.
- Status: Construction is underway. Contractor is currently working alongside Hazels Branch Road.
- Next Steps: Continue construction with a scheduled completion date of July 2020.
- Concerns: Meeting delivery dates per the Development Agreements.

Leland Highway 17 Sewer Expansion II Phase 2 (Formerly Old Town Creek Lift Station Project)

- Purpose: To help serve the developing areas along the Highway 17 Corridor with sewer. The project will begin at Bishops Ridge and end at Old Town Creek Road. The Lift Station on Old Town Creek Road will be designed to accept gravity sewer flow from around the area as well as additional flow from other lift stations.
- Status: The purchase of the new site was recorded January 29, 2020. The Town's engineer has completed preliminary design plans. Town staff will review.
- Next Steps: Complete engineering design work, obtain easements, and advertise/bid the project.
- Concerns: None.

Old Fayetteville Road Multi-Use Path (STP-DA U-5534D)

- Purpose: To develop a roadside multi-use path along the north side of Old Fayetteville Road from Town Hall Drive to North Brunswick High School.
- Status: Finalizing bid documents and obtaining final approval from NCDOT prior to advertising the project for bid.
- Next Steps: Advertising and bidding of the project is anticipated to take place in Spring 2020. Extend temporary construction easements.
- Concerns: Potential high cost of construction, funding, and traffic management. Reimbursement is deferred until the start of the federal fiscal year 2021 due to COVID-19 restrictions at NCDOT.

2014 STP-DA Projects U5534 (I, J, K)

- Purpose: To construct a sidewalk along Old Fayetteville Road from Ricefield Branch to Leland Middle School, a multi-use path extension along Village Road from the Brunswick County Senior Center to Sturgeon Creek, and a sidewalk loop from Town Hall Drive down Village and Old Fayetteville Roads.
- Status: Finalizing bid documents and obtaining final approval from NCDOT prior to advertising the project for bid.
- Next Steps: Advertising and bidding of the project is anticipated to take place in Spring 2020.
- Concerns: Potential high cost of construction, funding, and traffic management. Reimbursement is deferred until the start of the federal fiscal year 2021 due to COVID-19 restrictions at NCDOT.

Lanvale Forest Street Improvements

- Purpose: To repair existing streets and infrastructure within the Lanvale Forest Subdivision. The scope of the project includes repairs to existing asphalt, stormwater catch basins, sidewalks, curb and gutter, and replace existing curb ramps with ADA compliant curb ramps. The streets will be dedicated to the town.
- Status: Notice to proceed has been issued to start survey work and design of the project.
- Next Steps: Finish survey work and begin design plans for the project.
- Concerns: Timeline of construction. Construction slated to begin July 2020 following the annexation of the Lanvale Forest Subdivision.

Brunswick Village Blvd Extension & Kay Todd Utilities

- Purpose: To provide water and sewer in Brunswick Forest to help serve the developing areas within Brunswick Forest and along Kay Todd Road. Brunswick Village Boulevard will be extended past Regional Pump Station # 33 to serve the developing areas in Brunswick Forest.
- Status: Town Engineer has completed 90% of the design plans.
- Next Steps: Finalize design plans and contract documents for bid.
- Concerns: None.

Operation Services

Sturgeon Creek Park

- Purpose: The currently undeveloped Sturgeon Creek Park is intended to serve as Leland's second water access park. With potentially more than 78 acres, this park can become a destination facility both locally and regionally for sportsman and water lovers wishing to gain access to Sturgeon Creek and the Brunswick River. Sitting on Sturgeon Creek, the focus for this facility will be boating access from a NC Fish and Wildlife boat ramp as well as environmental education, preservation, and nature-based activities.
- Status: The Town is in the process of securing the final key property on the banks of Sturgeon Creek. Final master plan adopted by Town Council at their February 2020 meeting.
- Next Steps: Move forward with engineering when additional funding is available.
- Concerns: Lack of funding to move forward once the master plan is complete.

Founders Park Improvements

- Purpose: Founders Park serves as the flagship facility for a myriad of events and program throughout the year. The current design of the park provides a place for walkers and runners to remain physically active and the disc golf course is one of the most popular amenities in the park. The playground also provides enjoyment for youth ages 5-12 years old.
- Status: Final plan was presented to Council in March 2020.
- Next Steps: Move forward with engineering once funding is available.
- Concerns: The recently adopted Parks Recreation and Open Spaces Master Plan identifies a number of objectives related to Founders Park. The plan points out the urgency to move forward with park projects specifically calling out phases one and two of the Founders Park Plan, both of which are identified as short-term goals. Lack of funding is the largest concern preventing the Town from moving forward with these projects at this time.

Cypress Cove Park Improvements

- Purpose: To construct a direct access road into Cypress Cove Park from Village Road and to make improvements to the park entrance and parking areas.
- Status: In engineering design.
- Next Steps: Complete engineering design. Explore potential land acquisition for right of way and stormwater improvements.
- Concerns: Lack of funding to move forward once park design is completed. Land acquisition will potentially be necessary.

Leland Greenway

- Purpose: To construct a multi-use path connecting Westgate Nature Park to Brunswick Nature Park owned and operated by Brunswick County.
- Status: In the planning stage. Staff has engaged Paramounte Engineering, Inc. for this project. Town staff and staff with Brunswick County have been meeting with property owners to gauge their interest in the multi-use path crossing their property.
- Next Steps: Have engineer finalize schematic design and greenway master plan including construction estimates.
- Concerns: Sections of greenway will cross private property and power line easements. Agreements will be crucial to make the necessary connections. Lack of funding to move forward once greenway design is completed.

Leland Fire Station 53 - Kay Todd Road

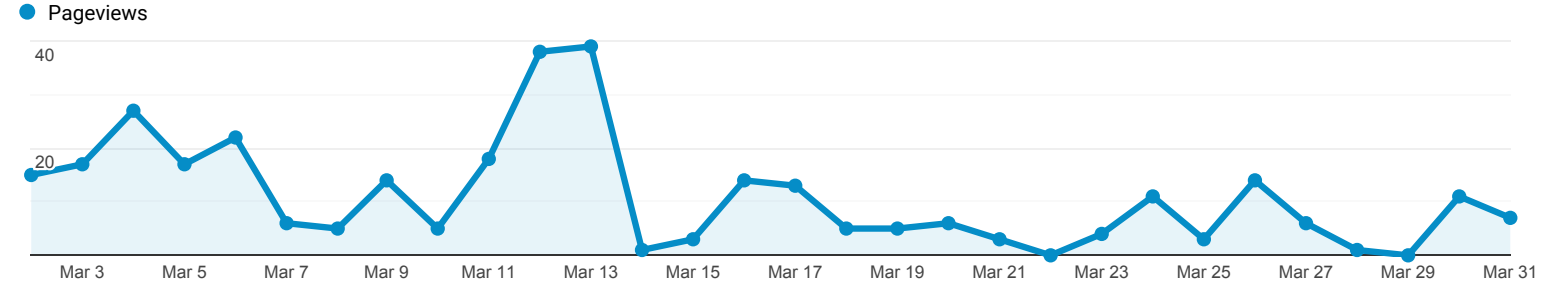
- Purpose: Construction of a new fire station along Kay Todd Road
- Status: Currently in Feasibility stage with Bobbitt Design Build producing first round architectural design based on conversations and feedback from kickoff call. Needs and wants list was submitted to Bobbitt based on feedback from the Fire Station Committee.
- Next Steps: Skype meeting with Bobbitt to review first round architectural design on April 13, 2020.
- Concerns: Meeting time and budget requirements while ensuring needs list is fully met.

Projects Page Report

All Users
100.00% Pageviews

Mar 2, 2020 - Mar 31, 2020

Explorer



This data was filtered using an advanced filter.

Page	Pageviews	Unique Pageviews	Avg. Time on Page	Entrances	Bounce Rate	% Exit	Page Value
	330 % of Total: 0.90% (36,750)	229 % of Total: 0.78% (29,473)	00:00:57 Avg for View: 00:01:43 (-44.70%)	49 % of Total: 0.26% (18,828)	67.35% Avg for View: 55.49% (21.38%)	20.30% Avg for View: 51.23% (-60.37%)	\$0.00 % of Total: 0.00% (\$0.00)
1. /services/town-projects	181 (54.85%)	109 (47.60%)	00:00:23	20 (40.82%)	55.00%	11.60%	\$0.00 (0.00%)
2. /projects/future-town-projects	79 (23.94%)	70 (30.57%)	00:02:06	24 (48.98%)	79.17%	49.37%	\$0.00 (0.00%)
3. /projects/highway-17-sewer-expansion-ii-phase-1	25 (7.58%)	14 (6.11%)	00:03:11	0 (0.00%)	0.00%	4.00%	\$0.00 (0.00%)
4. /projects/northgate-drive-realignment-project	12 (3.64%)	6 (2.62%)	00:00:25	0 (0.00%)	0.00%	0.00%	\$0.00 (0.00%)
5. /projects/regional-pump-station-33-and-force-main-extension	11 (3.33%)	8 (3.49%)	00:02:37	3 (6.12%)	66.67%	36.36%	\$0.00 (0.00%)
6. /projects/booster-pump-project	7 (2.12%)	7 (3.06%)	00:00:19	0 (0.00%)	0.00%	0.00%	\$0.00 (0.00%)
7. /projects/highway-17-forcemainlift-station-10-upgrade-project	6 (1.82%)	6 (2.62%)	00:00:20	0 (0.00%)	0.00%	16.67%	\$0.00 (0.00%)
8. /projects/mallory-creek-drive-patching-project	5 (1.52%)	5 (2.18%)	00:00:36	2 (4.08%)	50.00%	20.00%	\$0.00 (0.00%)
9. /search/google?search=no-results:projects&cat=no-results	1 (0.30%)	1 (0.44%)	00:00:01	0 (0.00%)	0.00%	0.00%	\$0.00 (0.00%)
10. /search/google?search=no-results:Projects&cat=no-results	1 (0.30%)	1 (0.44%)	00:00:00	0 (0.00%)	0.00%	0.00%	\$0.00 (0.00%)

Rows 1 - 10 of 12

Department News

All training and conferences for staff were canceled for March due to COVID-19.

Staff continues to work on finalizing the fiscal year 2020-2021 budget.

Ms. Dawn Hilton was hired as the new Utility Billing & Collections Administrator. She comes with a high level of utility experience.

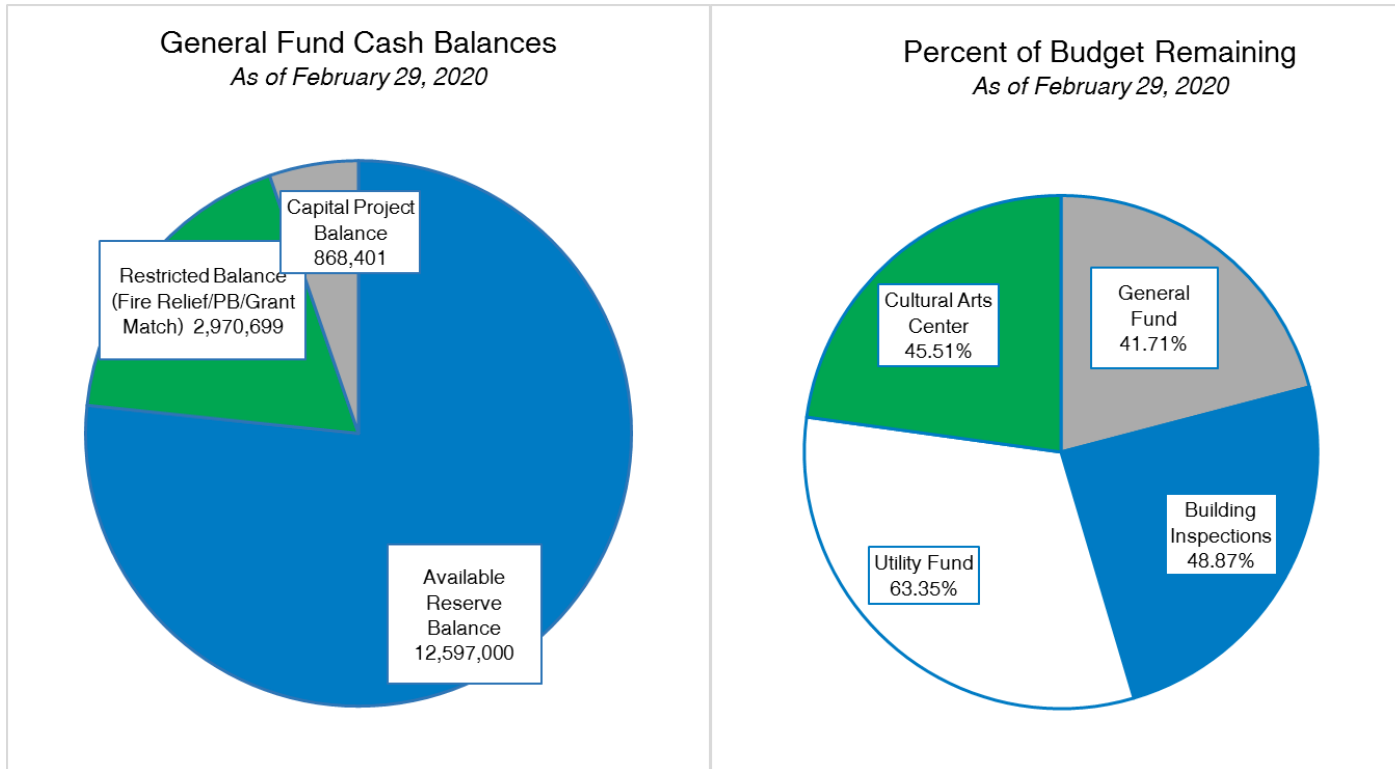
Audit Committee Meeting Summary

The Audit Committee did not meet in March.

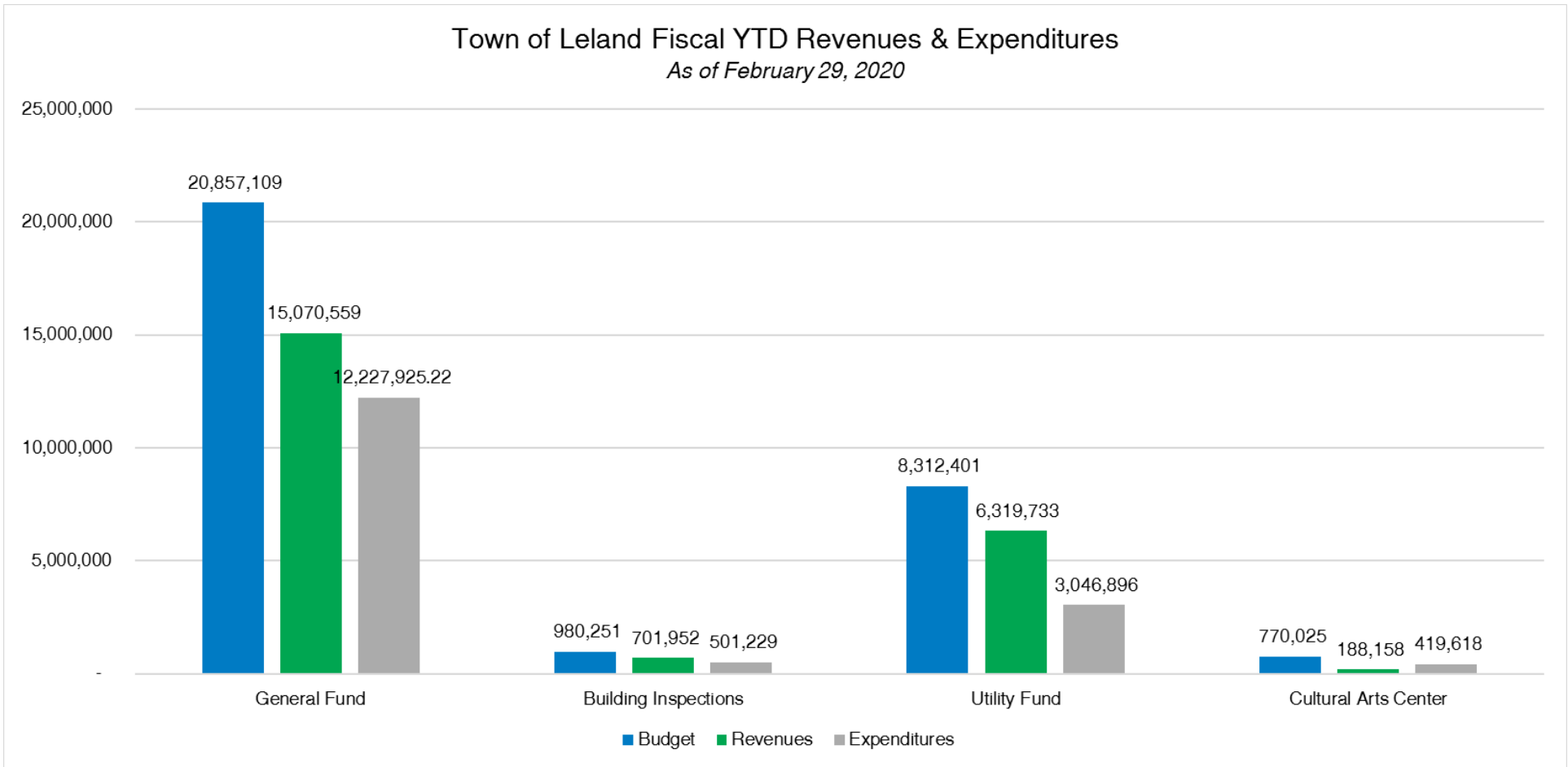
Hurricane Dorian

Finance staff is working on the process for Public Assistance for reimbursement for Category B expenses.

Dashboard



Town of Leland Fiscal YTD Revenues & Expenditures
As of February 29, 2020



Financial Budget to Actual Report – February 29, 2020

REVENUE							
	Original Budget	Current Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	Percent Remaining
General Fund	18,288,363.00	20,857,109.40	1,471,586.95	15,070,558.84	-	(5,786,550.56)	27.74%
Building Inspections	980,251.00	980,251.00	125,736.63	701,951.59	-	(278,299.41)	28.39%
Utility Fund	6,724,182.00	8,312,401.00	560,754.35	6,319,733.22	-	(1,992,667.78)	23.97%
Cultural Arts Center	770,025.00	770,025.00	9,588.97	188,158.22	-	(581,866.78)	75.56%
Report Total	26,762,821.00	30,919,786.40	2,167,666.90	22,280,401.87	-	(8,639,384.53)	27.94%

GENERAL FUND EXPENDITURES							
	Original Budget	Current Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	Percent Remaining
Governing Body	448,567.00	448,567.00	19,649.93	340,809.74	15,045.90	92,711.36	20.67%
Administration	1,097,057.00	1,327,057.00	62,760.62	888,440.71	3,267.02	435,349.27	32.81%
Information Technology	1,070,173.00	1,148,630.40	31,767.04	622,943.69	95,000.81	430,685.90	37.50%
Human Resources	317,175.00	317,175.00	20,465.87	132,277.62	26,276.60	158,620.78	50.01%
Finance	437,241.00	437,241.00	29,703.83	276,164.53	1,639.14	159,437.33	36.46%
Building Inspections	980,251.00	980,251.00	81,556.85	487,661.37	13,567.33	479,022.30	48.87%
Planning	531,891.00	531,891.00	40,569.58	317,080.42	9,998.86	204,811.72	38.51%
Economic Development	164,734.00	164,734.00	11,739.41	95,348.89	-	69,385.11	42.12%
Parks & Recreation	413,377.00	413,377.00	27,062.14	232,952.73	18,984.43	161,439.84	39.05%
Grounds & Facilities	1,186,422.00	1,216,422.00	101,597.43	730,603.52	94,241.11	391,577.37	32.19%
Public Services	2,881,368.00	2,539,753.56	123,986.44	1,114,806.02	290,561.64	1,134,385.90	44.67%
Police	3,711,866.00	3,726,866.00	332,267.07	2,043,722.84	111,166.73	1,571,976.43	42.18%
Fire	3,521,314.00	4,186,603.00	218,609.52	2,512,319.22	415,333.39	1,258,950.39	30.07%
Debt Services	1,676,753.00	1,676,753.00	-	1,339,419.15	-	337,333.85	20.12%
Transfers	830,425.00	2,722,039.44	50,000.00	499,520.51	-	2,222,518.93	81.65%
General Fund	19,268,614.00	21,837,360.40	1,151,735.73	11,634,070.96	1,095,082.96	9,108,206.48	41.71%

UTILITY ENTERPRISE EXPENSES							
	Original Budget	Current Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	Percent Remaining
Utility Fund	6,724,182.00	8,312,401.00	671,212.21	2,772,356.39	274,539.58	5,265,505.03	63.35%

CULTURAL ARTS CENTER ENTERPRISE EXPENSES							
	Original Budget	Current Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	Percent Remaining
Cultural Arts Center	770,025.00	770,025.00	59,190.36	382,825.75	36,792.52	350,406.73	45.51%

Intradepartmental and Interdepartmental Budget Transfers – February, 2020

There were no transfers.

Grant News – March, 2020

Grants Awaiting Notification

- Governor's Crime Commission – Byrne JAG Grant: Digital Evidence Collection/Analyzing System, Active Shooter Gear & Shields, no match (7/31/2019)
- Spirit of the Blue: Level IV Ballistic vests (40) for all full-time sworn officers: \$16,000, no match (11/15/2019)
- EDA Disaster Supplement for E&CD (Village Road Utility Conversion Project): \$400,000.00 (\$80,000.00 for 20% match) (11/25/2019)
- 2020 DPR Region 3: Mobile Broadband Kit -\$10,000.00 (no match): approved regionally, pending State approval. Expected notification late Fall 2020 (10/4/2019)
- FEMA AFG Grant: SCBA Filling Station \$90,000 -10% match (3/19/2020)
- NCLM Workers Compensation Pool Grant: Confined Space Breathing Apparatus Equipment \$15,221+tax / \$5,000 max award (3/31/2020)
- NCLM Property & Liability Pool Grant: Confined Space Equipment and Accessories \$ 10,278 +tax/ \$5,000 max award (3/31/2020)
- FM Global Fire Prevention Program: Smoke Detectors for distribution to community - \$3,000 / no match (3/31/2020)

Grants Awarded

- 2020 Bicycle Helmet Initiative – Bike helmets for distribution to citizens. *Distribution of helmets has been postponed due to the virus pandemic.

Grants Not Awarded

- N/A

Department News

The pay study has been completed and reviewed by HR and Town Management and updates will be incorporated into the FY2020/2021 budget draft.

Staff is currently working on several projects including an employee recognition program as well as an employee education incentive program.

Staff is also working on updating the Town’s employee handbook.

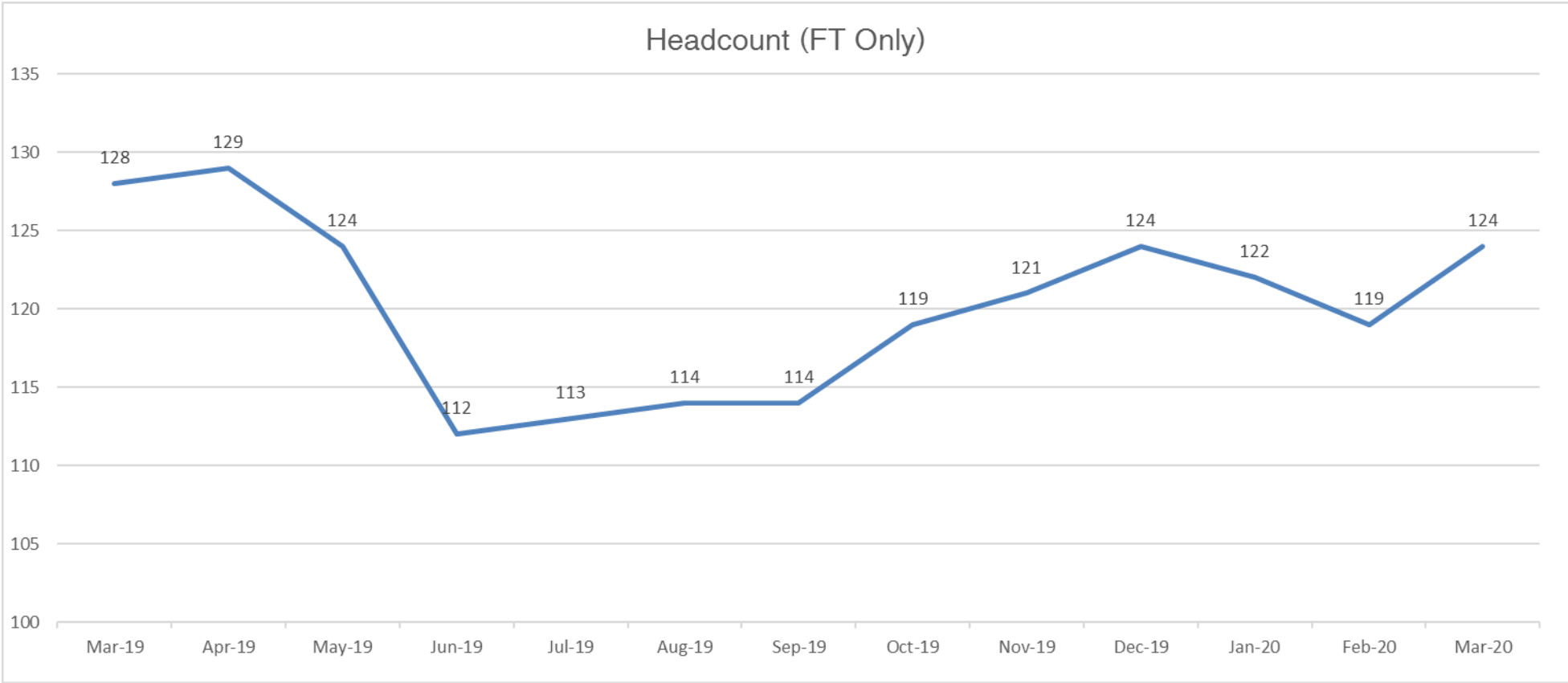
Personnel Updates

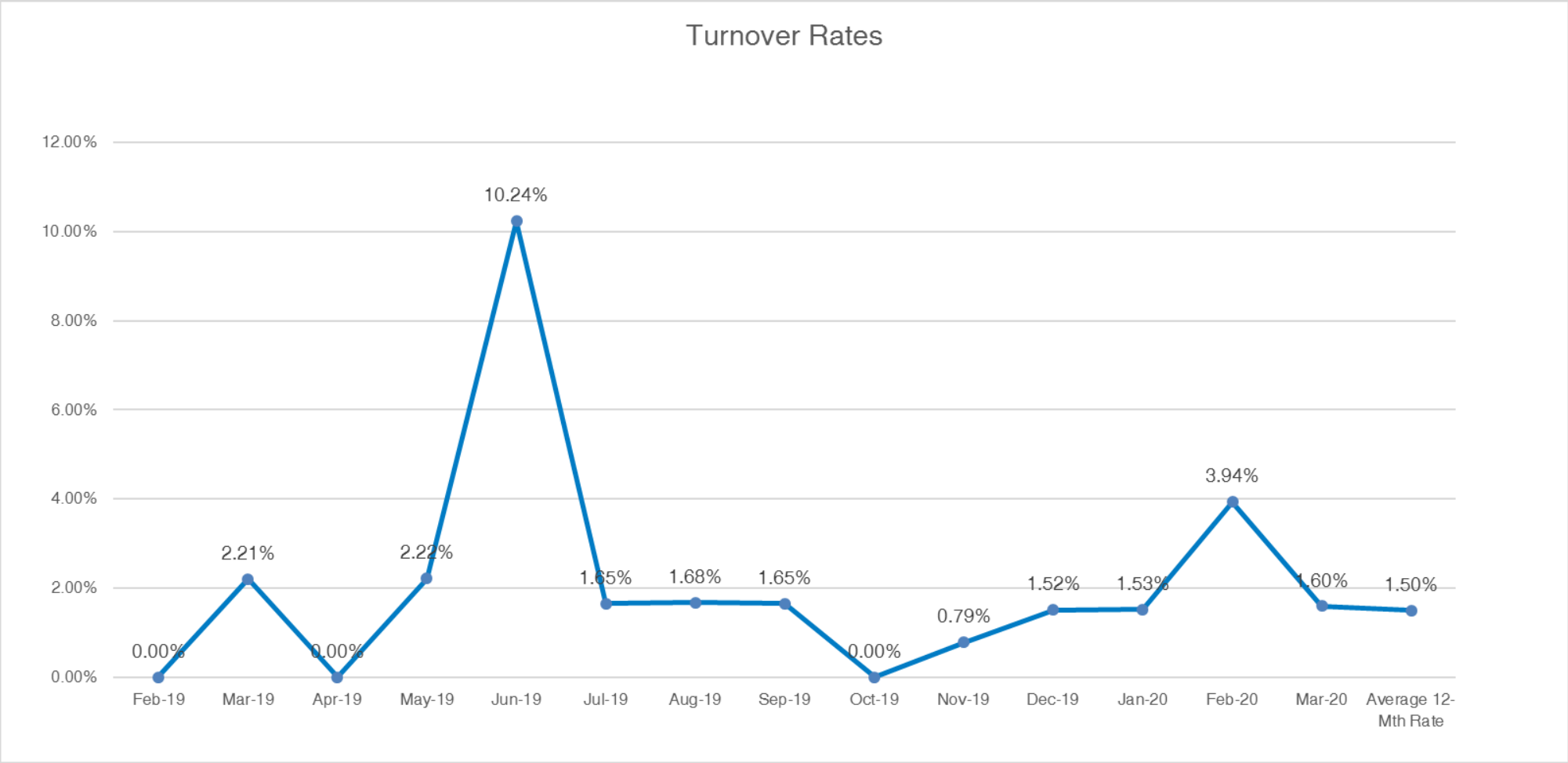
Name of Employee	Department	Type of Change	Date of Change	Position Title	From Position	To Position
Christie Auer	Public Services	New Hire	3/2/2020	Project Manager		
Shannon Hodges	Planning/Inspections	Separation	3/2/2020	Building Inspector Level 1 Probationary		
Robert Hayes	Planning/Inspections	Separation	3/6/2020	Building Inspector Level 1		
Andrew McBride	Fire/Rescue	New Hire	3/9/2020	Firefighter		
Kenric Tilghman	Fire/Rescue	New Hire	3/9/2020	Firefighter		
Gabrielle Cooksey	Fire/Rescue	New Hire	3/9/2020	Firefighter		
Karl Keefe	Public Services	New Hire	3/9/2020	Streets Maintenance Worker		
Dawn Hilton	Finance	New Hire	3/9/2020	Billing & Collections Clerk		
William Lear	Public Services	New Hire	3/23/2020	Project Manager		

Workers Comp Data

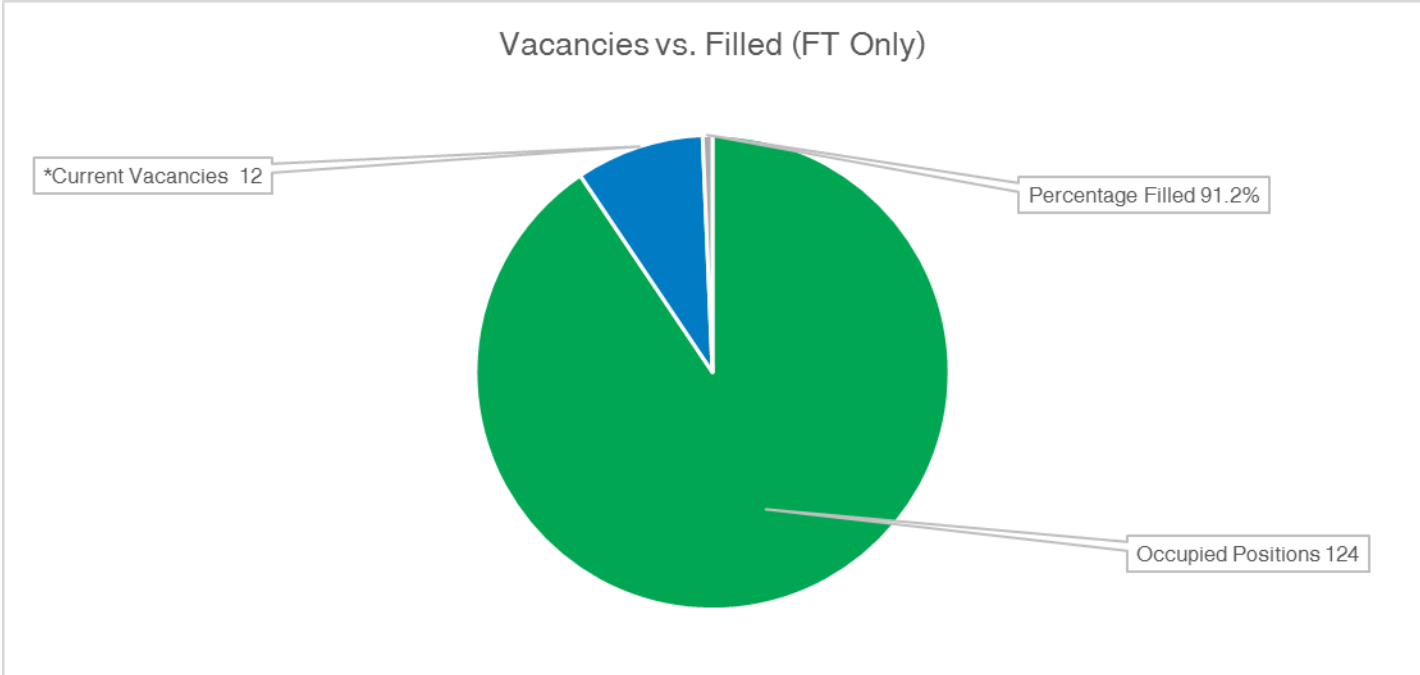
Number of Incidents	Loss Time (Y or N)	Brief description of Incident and Injury/Illness
0	N	

Dashboard





Vacancies



Police Updates

Department News

Officers Andrew Gaston and Austin Yeager attended Police Law Institute training at Cape Fear Community College. The goal of this course is to provide the skills necessary to conduct enforcement activities associated with search warrants, warrantless searches, interviews, eyewitness identifications, and non-testimonial identification orders.

Street Crimes Detectives Jason Carter and Windy Hager attended Basic Narcotic Investigations at the North Carolina Justice Academy in Salemburg. The goal of this course is to educate the officer on how to successfully conduct safe and effective undercover drug operations while ensuring successful prosecution. The course further covers undercover operations from the beginning of the investigation with intelligence, undercover buys, use of confidential informants, all the way to the point where officers will draft a search warrant based on scenarios and practical exercises.

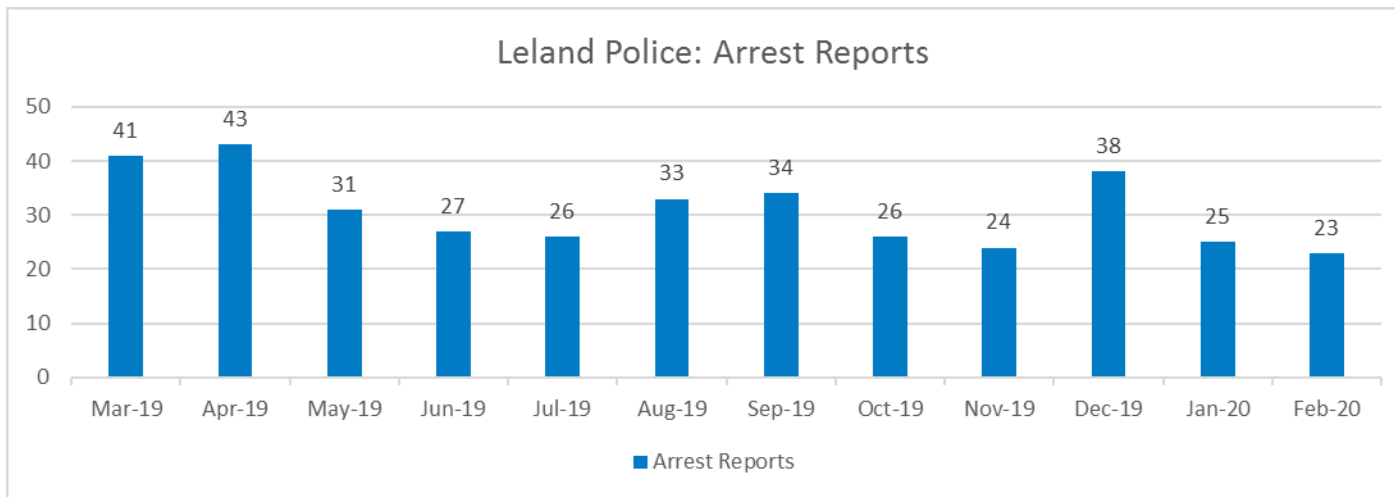
Officer Michael Whitmire attended Crisis Intervention Training (C.I.T) at Cape Fear Community College. The purpose of C.I.T. is to educate the officer and reduce the arrest numbers of persons with mental illness while increasing the likelihood those individuals will receive mental health services.

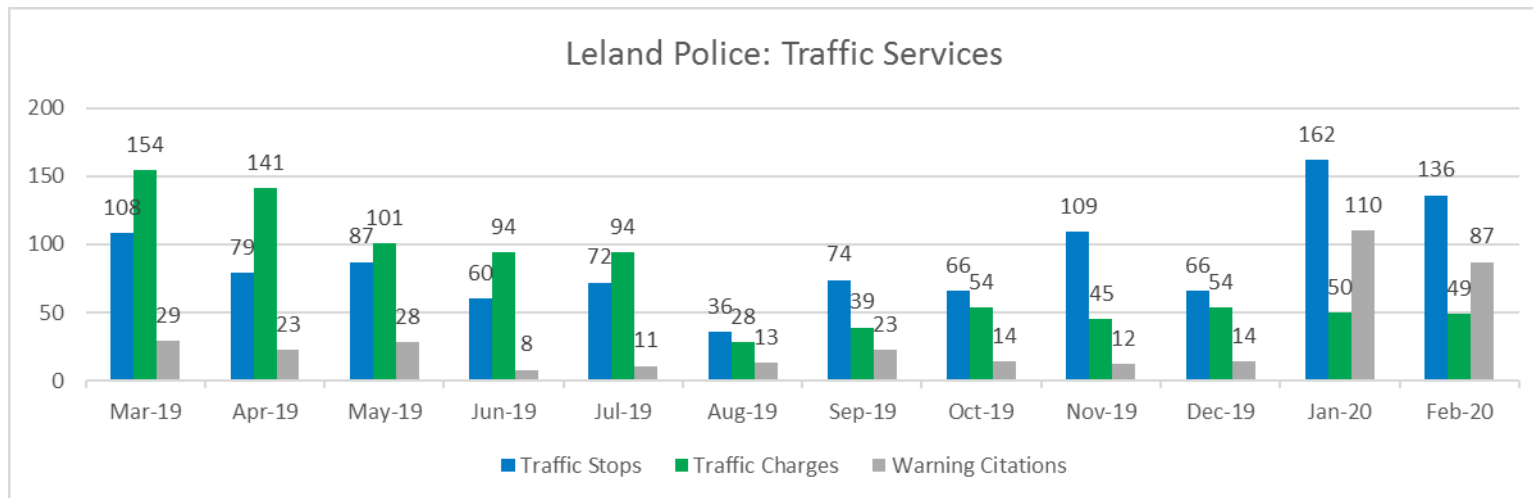
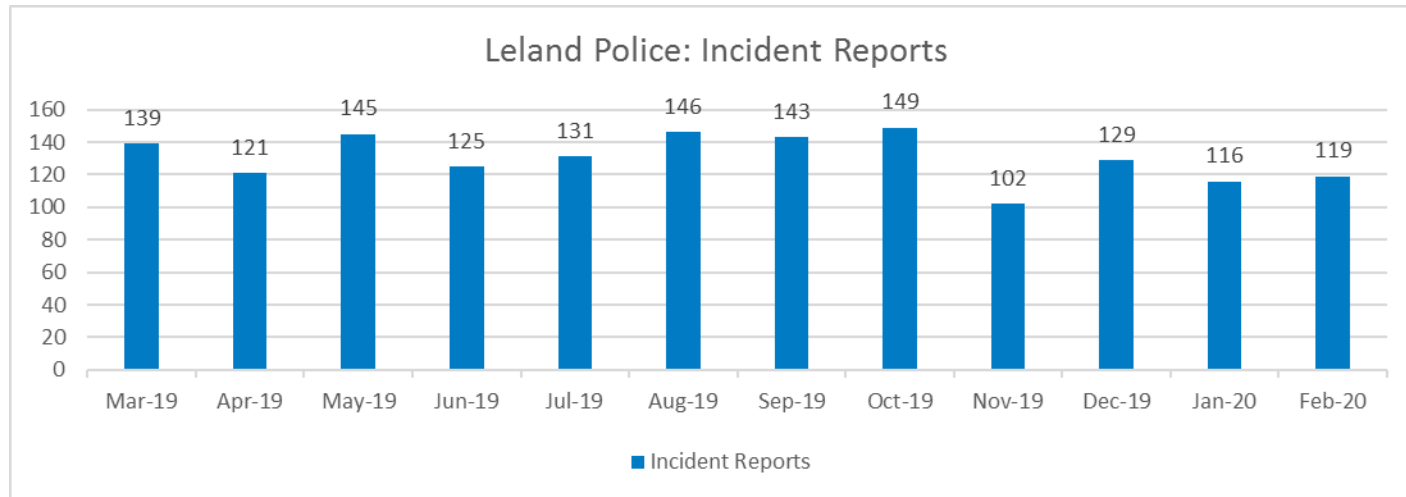
Corporal Felice Baughman along with Officers Austin Yeager, Chandler Guy, and Holly Martin attended Intoximeter Training which was taught by the Forensic Test for Alcohol Branch and hosted at the Town Hall.

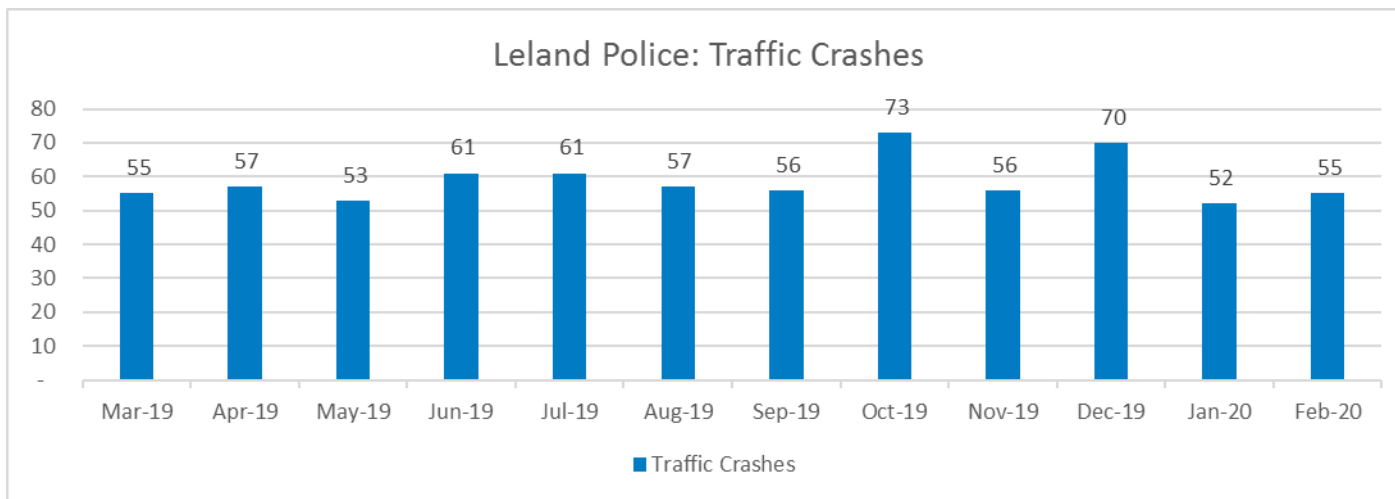
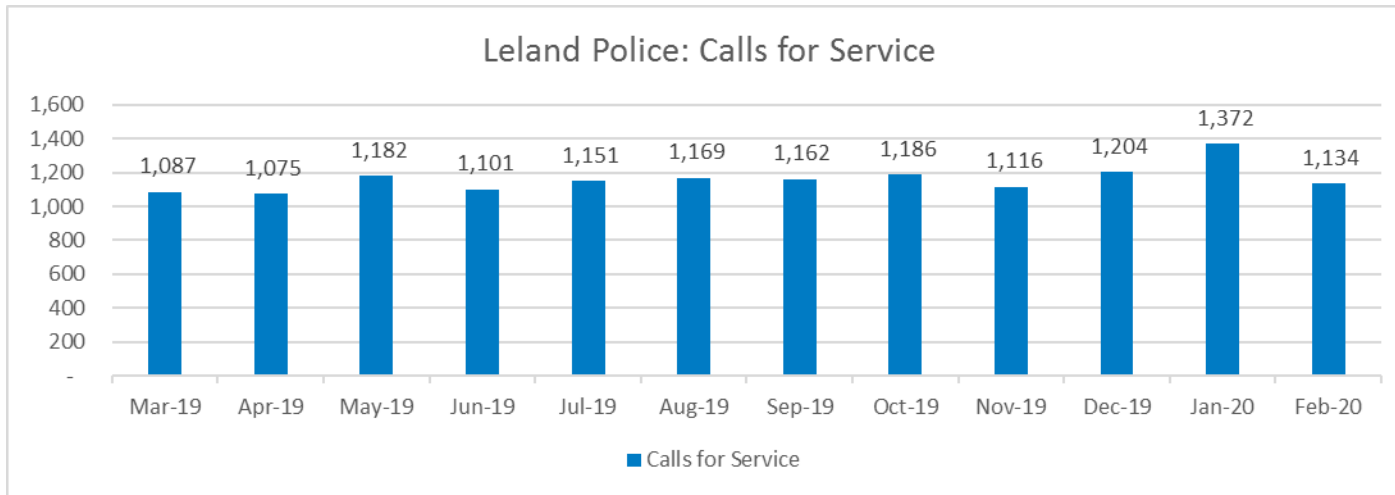
Street Crimes Detective Kyle Leighton completed a General Criminal Investigation course delivered at the North Carolina Justice Academy in Salemburg. The goal of this course is intended as a foundational course which will teach the officer broad yet fundamental investigative procedures.

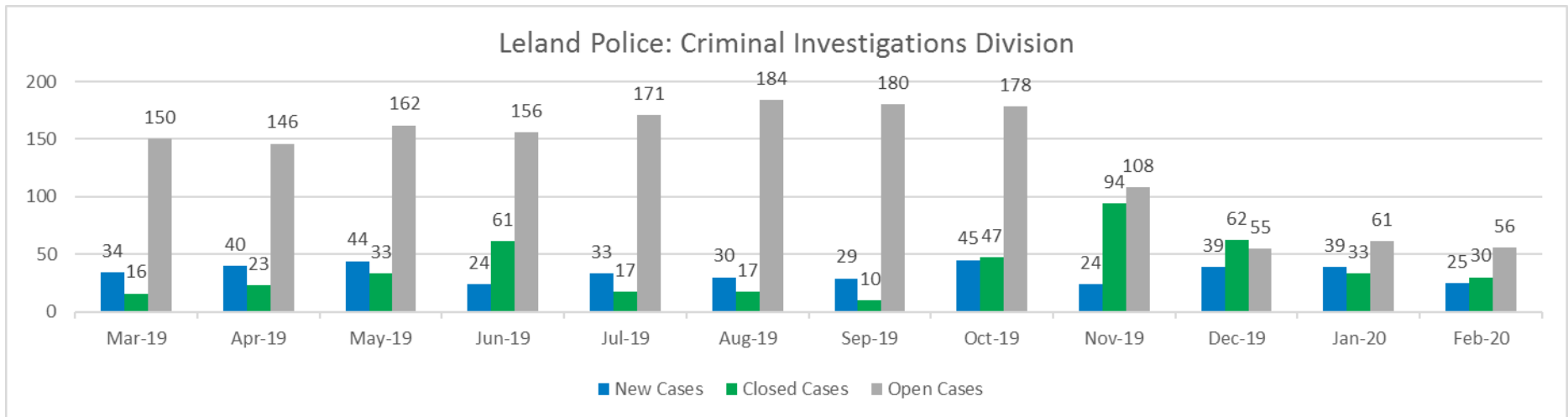
Dashboard

Animal Services Report							
	Complaints	Cats Picked up	Dogs Picked up	Transported	Traps	Citations	Bites
Jan-20	67	15	5	17	22	0	6
Feb-20	59	7	5	11	6	1	3





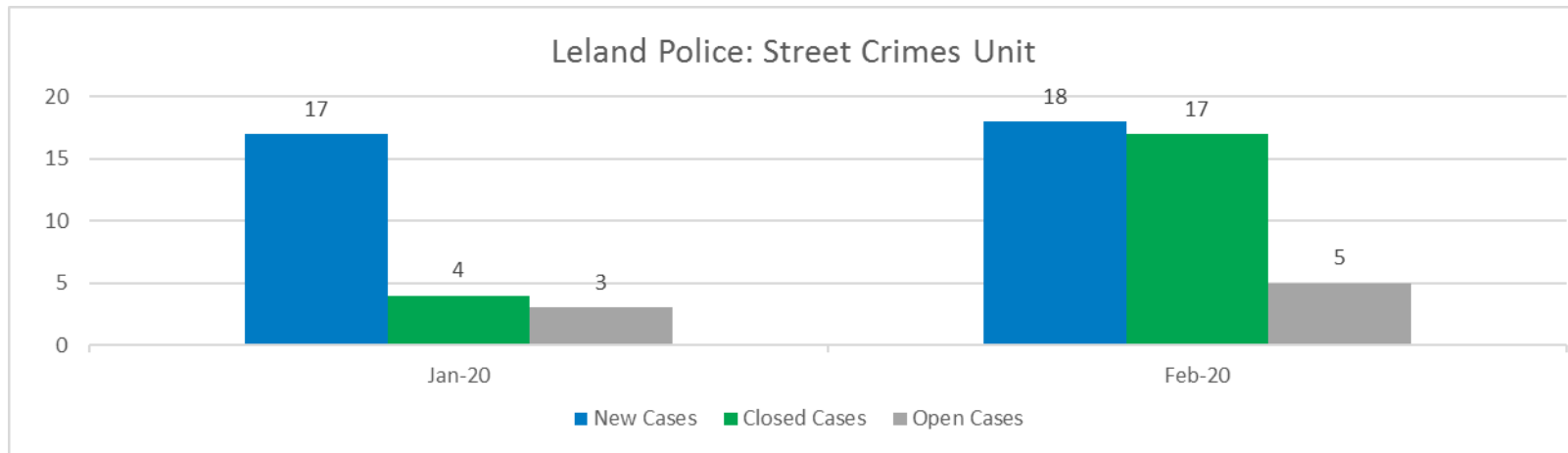




Investigations Significant Activities

Detectives Britton and McCabe were assigned a sexual assault case which had occurred over a year ago and with very little evidence. They conducted a consensual interview lasting approximately six hours. The suspect eventually asked Det. Britton to step outside away from the camera. Det. Britton utilized a personal recorder outside and was able to get a confession from the suspect leading to his arrest.

Detective McCabe was able to arrest/convict a woman for Manslaughter and Negligent Care Leading to Injury of a patient. The woman was a healthcare worker tasked with caring for a long-time resident of Leland and employee at Walmart. She was sentenced to active time following the plea. This case, involving Negligent Care, was the first of its kind in NC.



Street Crimes Unit (SCU) Significant Activities

Two search warrants were executed after a shooting incident at the Oak Lane apartments which resulted in three felony warrants for narcotic violations. All tenants were subsequently evicted by the landlord.

Two felony warrants were issued in relation to two separate attempts to obtain a controlled substance by use of a forged prescription.

The SCU also initiated an investigation into 108 WB&S Rd which has resulted in the process of removing all seven horses from the property due to poor living conditions.

The Division participated in roughly 160 hours of training this month.

A total of 80 traffic stops were conducted with 23 citations issued and 3 warrant services completed.

SCU assisted Patrol covering five twelve-hour patrol shifts with two SCU Detectives on each shift. Three of these shifts were covered with short notice. This is a total of 120 hours of manpower.

Generated by Josh Spence from Leland Police Department-NC on Apr 1, 2020 at 2:12:57 PM



Time of Day: 0:00 to 23:59

Site: Westport , EB

Dates: 3/2/2020 to 3/31/2020

Overall Summary

Total Days of Data: 30

Speed Limit: 25

Average Speed: 22.91

50th Percentile Speed: 22.4

85th Percentile Speed: 26.51

Pace Speed Range: 18.0-28.0

Minimum Speed: 15.0

Maximum Speed: 41.0

Display Status:

Average Volume per Day: 572.9

Total Volume: 17187.0



Generated by Josh Spence from Leland Police Department-NC on Apr 1, 2020 at 2:2:16 PM

Time of Day: 0:00 to 23:59

Site: Brunswick Forest Pkwy , EB

Dates: 3/2/2020 to 3/31/2020

Overall Summary

Total Days of Data: 30

Speed Limit: 40

Average Speed: 33.95

50th Percentile Speed: 33.77

85th Percentile Speed: 37.85

Pace Speed Range: 29.0-39.0

Minimum Speed: 20.0

Maximum Speed: 60.0

Display Status: Speed Display

Average Volume per Day: 1763.2

Total Volume: 52896.0



Generated by Josh Spence from Leland Police Department-NC on Apr 1, 2020 at 2:12:36 PM

Time of Day: 0:00 to 23:59

Site: Low Country blvd, NB

Dates: 3/2/2020 to 3/31/2020

Overall Summary

Total Days of Data: 30

Speed Limit: 35

Average Speed: 31.68

50th Percentile Speed: 31.95

85th Percentile Speed: 35.53

Pace Speed Range: 28.0-38.0

Minimum Speed: 5.0

Maximum Speed: 67.0

Display Status: Speed Display

Average Volume per Day: 2505.1

Total Volume: 75152.0



Generated by Josh Spence from Leland Police Department-NC on Apr 1, 2020 at 3:30:54 PM

Time of Day: 0:00 to 23:59

Site: Grandiflora, SB

Dates: 3/2/2020 to 3/31/2020

Overall Summary

Total Days of Data: 30

Speed Limit: 30

Average Speed: 28.55

50th Percentile Speed: 28.23

85th Percentile Speed: 31.53

Pace Speed Range: 24.0-34.0

Minimum Speed: 15.0

Maximum Speed: 55.0

Display Status: Speed Display

Average Volume per Day: 788.1

Total Volume: 23642.0



Generated by Josh Spence from Leland Police Department-NC on Apr 1, 2020 at 3:31:47 PM

Time of Day: 0:00 to 23:59

Site: Pine Harvest Drive, EB

Dates: 3/2/2020 to 3/31/2020

Overall Summary

Total Days of Data: 30

Speed Limit: 25

Average Speed: 24.39

50th Percentile Speed: 23.89

85th Percentile Speed: 27.59

Pace Speed Range: 19.0-29.0

Minimum Speed: 15.0

Maximum Speed: 49.0

Display Status: Speed Display

Average Volume per Day: 1172.1

Total Volume: 35164.0

Fire/Rescue Updates

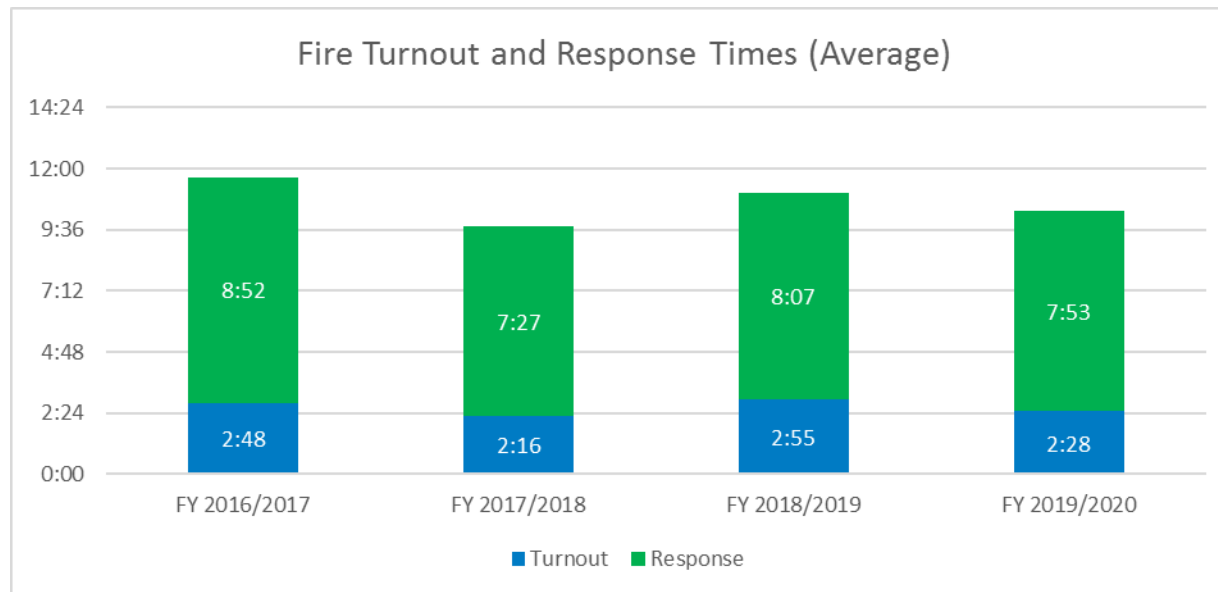
Department News

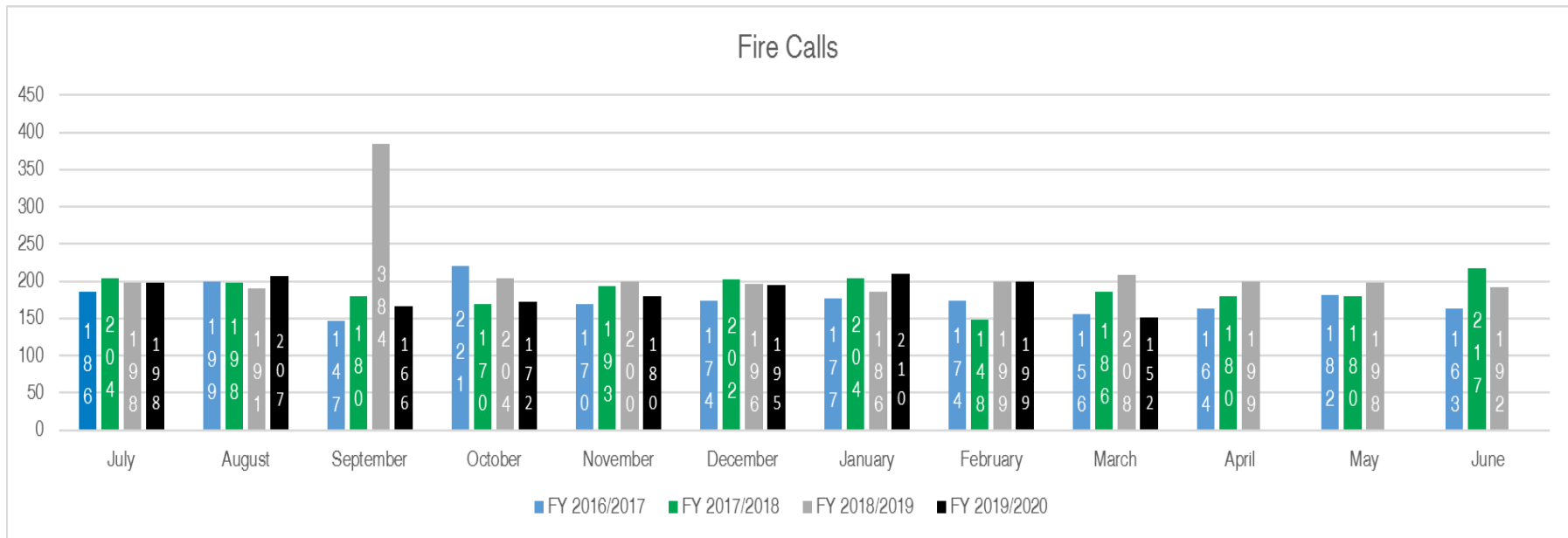
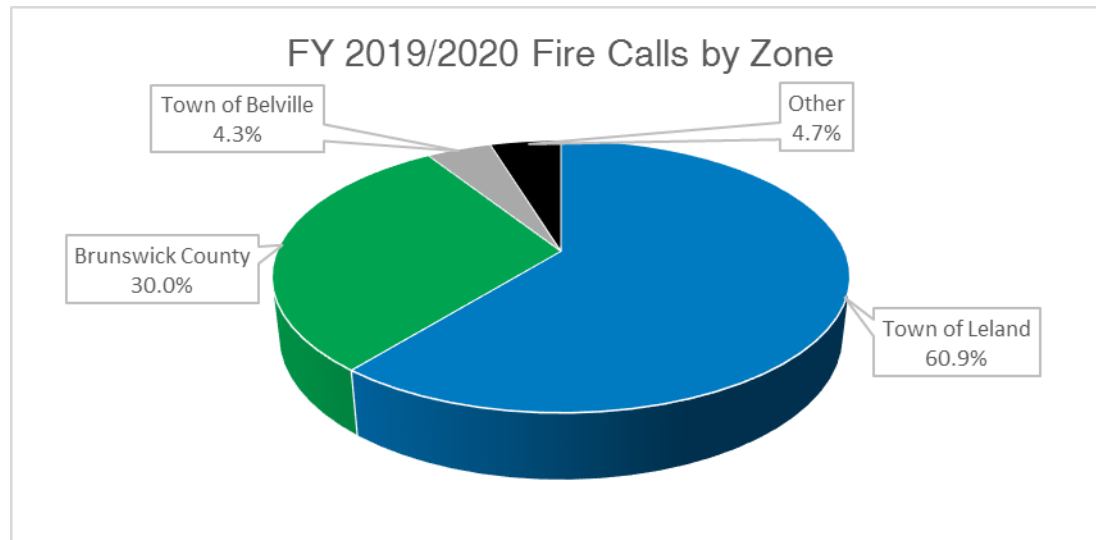
Much of the month of March was spent preparing for the Covid-19 pandemic. Staff spent time getting our new SCBA's into service, and while the project is not completed, it is about 90% finished.

Staff has begun working with Bobbitt Design-Build in preliminary design of the new station on Kay Todd Road. This an exciting time for the department, as this will provide improved response times to what has become our busiest area.

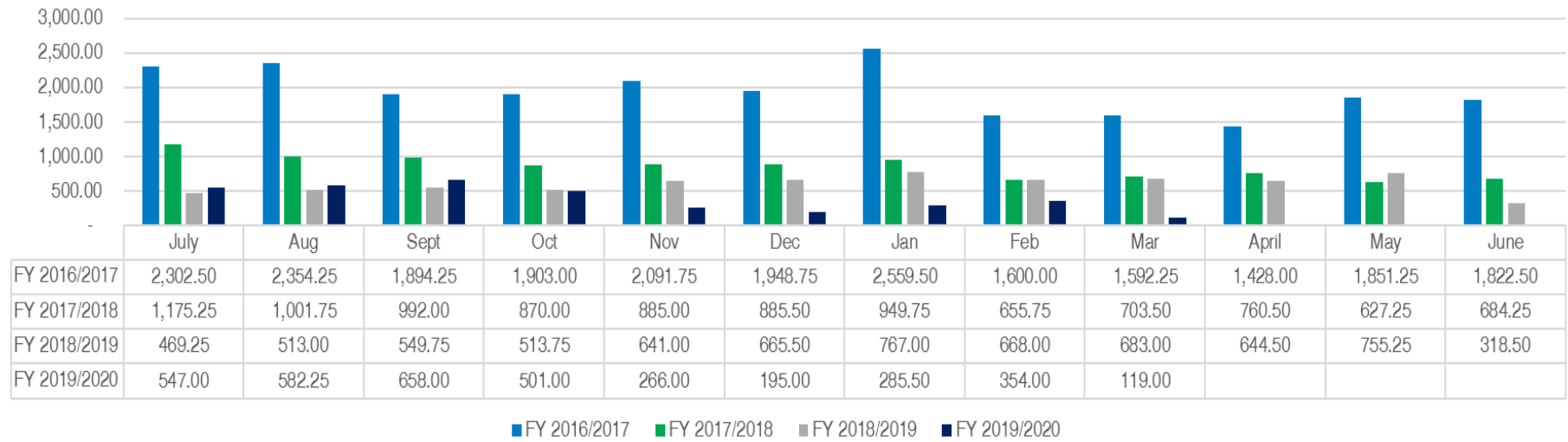
Capt. Dustin Perrell and Engineer Jason Thornton received training in transportation emergencies from a federal training site in Pueblo, Colorado. This training will be used later to educate the entire department in transportation emergencies in our area.

Dashboard





Volunteer Hours



Department News

A number of classes, programs, and events have been canceled or rescheduled due to COVID-19. Staff is continuing to update those affected and address future programs as this situation continues.

With no recreation opportunities currently occurring, staff are working on long-range plans, policy updates, and similar items during this unprecedented time.

Parks and Recreation Board Summary

The March Parks and Recreation Board meeting was not held due to COVID-19.

Grounds/Facilities Updates

Work Priorities

- Sanitizing and cleaning in all Town facilities
- Address needs for COVID-19 as they arise
- Spring herbicide applications

Projects Completed

- Repaired door sensor in Town Hall sally port
- Installed new appliances at Village Road and Westport fire stations
- Office improvements in Town Hall
- Closed playgrounds to public related to COVID-19

Major Purchases

Two new pick up trucks were purchased for Public Services.

Event/Program Attendance Reports

Event/Program	Date	Event/Program Fee (R/NR)	Attendance	Gross Sales	Contracted Costs	Net Sales	Overhead Costs	Profit/Loss
Birding in Brunswick 102	03/12/20	12/20	12	168.00	126.00	42.00	-	42.00

Upcoming Events

- May 2, 2020 – Spring Art Market (Virtual)

Postponed/Canceled Events/Programs

- March 20, 2020 – Vinnie & Scott Comedy Show – Postponed
- March 21, 2020 – Bark in the Park – Canceled
- March 22, 2020 – Barry & Ellie (Chamber Music) – Postponed
- March 25, 2020 – Spring into DIY: Burlap Wreaths (Sold Out) – Postponed
- March 26, 2020 – Birding in Brunswick 103 – Postponed
- March 28, 2020 – Youth Arts Day – Postponed
- April 1, 2020 – Upcycling – Canceled
- April 2, 2020 – Gallery Reception - Janette K. Hopper and Lincoln Morris – Canceled
- April 9, 2020 – Night Hunt – Canceled
- April 11, 2020 – Egg Hunt (Northwest District Park) – Postponed
- April 15, 2020 – Spring into DIY: Acrylic Paint Pouring – Postponed
- April 17, 2020 – Jim Barone: Elvis through the Years – Postponed
- April 18, 2020 – Plant Giveaway – Postponed
- April 25, 2020 – Container Gardening – Canceled
- April 25, 2020 – Date Night in the Park – Postponed
- April 29, 2020 – Spring into DIY: Wooden Boho Bead Necklaces – Postponed
- April 30, 2020 – Live at the Park: The Entertainers – Postponed

- May 2, 2020 – Movies in the Park: Aladdin (2019) – Postponed
- May 3, 2020 – Kayak Adventures: Three Sisters Swamp – Postponed
- May 9, 2020 – And Me Pajama Party – Canceled

Recreation Updates

Staff is working to ensure program cancellation/postponement is communicated to participants and credits or refunds are issued. Working with the LCAC, staff is posting free activities for the community to participate in from the comfort of their home on Facebook and Instagram.

Staff is also working to update and write policies to provide guidance for future planning and community partnerships. These policies will also be essential in acquiring CAPRA accreditation for the department.

LCAC Updates

The LCAC's March through April 6-week session of programs was canceled due to COVID-19. This equates to 64 canceled programs and 9 postponed rentals as of April 3, 2020.

The Grassroots Grant awarded by Brunswick Arts Council for Youth Arts Month has been updated and altered due to COVID-19. The new grant proposal involves sharing a thought-provoking video of a poet/spoken word artist and a contemporary dancer performing a piece about mental health with high school aged children. The video performance and interviews with the artists will launch in May, during mental health awareness month. This will be followed up by Zoom meetings with students where they can ask the artists questions.

Department News

In March, the Department implemented a “self-service” system to allow customers to drop off and pick up applications, permits, plans, and other materials once Town Hall closed to the public. This change has allowed operations to continue in a manner consistent with COVID-19 precautions and advisories. Building and Fire inspections are continuing, and staff are taking precautions including using personal protective equipment and social distancing. Inspections or change outs, sunrooms, and similar projects in occupied homes are being performed only by live remote inspection.

Matt Kirkland attended the first 3 days of a 6-day Community Development Academy at the UNC School of Government. This academy covers concepts, methods, and strategies of community economic development. Topics covered included community development finance, affordable housing strategies and tools, role of economic development, CDBG and related grant programs, environmental finance, visioning and citizen participation, tools for group decision making, purchasing and contracting, measuring success, and grants management.

Planning Board Meeting Summary

The Planning Board meeting for March was cancelled as a precaution against the COVID-19 spread.

The Planning Board’s next meeting is scheduled for April 28, 2020 at 6 PM.

Board of Adjustment Meeting Summary

The Board of Adjustment did not meet in March due to a lack of agenda items.

Current Planning Update

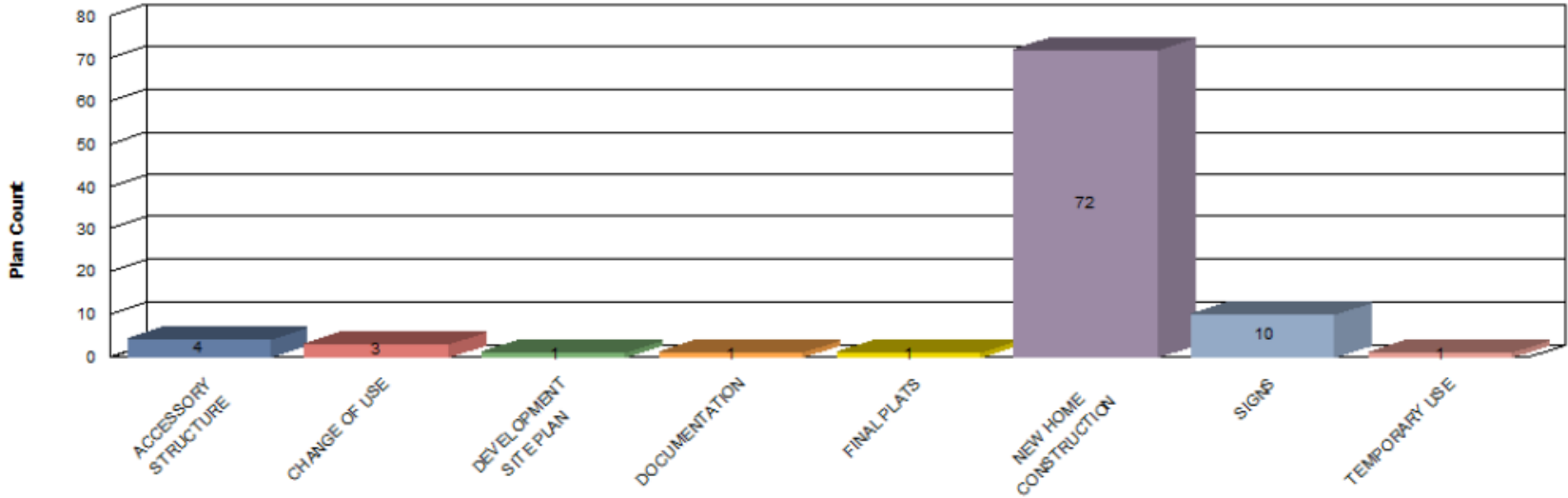
TRC Report

The Technical Review Committee (TRC) did not meeting in March due to a lack of agenda items.

Plan and Plat Reviews



**PLANS COMPLETED BY TYPE (03/01/2020 TO 03/31/2020)
FOR TOWN OF LELAND**



Other Information

Improvement Guarantees

Subdivision	Number of Agreements	Total per Agreement Type	Change from Previous Month
Adair Park			
Cash Bonds	1	\$188,258.13	\$0.00
Brunswick Forest			
Letters of Credit	23	\$7,290,967.45	\$0.00
Grayson Park			
Cash Bonds	3	\$50,860.15	\$0.00
Surety Bonds	3	\$108,062.50	\$0.00
Lanvale Forest			
Letters of Credit	1	\$50,082.81	\$0.00
Mallory Creek			
Letters of Credit	2	\$168,250.00	\$0.00
Cash Bonds	6	\$600,557.75	\$0.00
Surety Bonds	2	\$292,492.70	\$0.00
Sessoms Way			
Letters of Credit	1	\$55,505.00	\$0.00
Skylars Cove			
Surety Bond	1	\$70,876.00	\$0.00
Summer Bay Villas			
Surety Bond	1	\$97,872.50	\$0.00
Tara Forest			
Cash Bonds	1	\$10,840.00	\$0.00
Waterford			
Surety Bonds	1	\$244,281.25	\$0.00
Total Letters of Credit	27	\$7,564,805.26	\$0.00
Total Cash Bonds	11	\$850,516.03	\$0.00
Total Surety Bonds	8	\$813,584.95	\$0.00
Total Performance Guarantee Sureties	46	\$9,228,906.24	\$0.00

Long Range Planning Update

Staff continues to prepare for the Leland 2045 Comprehensive Plan project. Staff has created “brainstorming boards” located in the Brunswick Conference Room. Town Staff from all departments are welcome to add ideas, thoughts, and questions to the boards, which pose the following questions:

- What methods and locations could be used for public engagement?
- What groups and individuals should be involved?
- What topics should be covered by the plan?
- What questions should be answered by the plan?

Transportation Planning Update

WMPO Transportation Coordinating Committee – Staff attended the WMPO TCC meeting on March 11, 2020. Agenda items included a resolution supporting the rail realignment project and resolutions approving the projects being submitted for Prioritization 6.0.

To help review the draft metropolitan transportation plan, Cape Fear Moving Forward 2045, the Wilmington Urban Area Metropolitan Planning Organization (WMPO) held an open house at Leland Town Hall on March 10, 2020 in the Cape Fear Meeting Room. This workshop allowed the public to provide input on the Draft Cape Fear Moving Forward 2045 Metropolitan Transportation Plan, which has been developed over the past two years. The plan includes an evaluation of potential aviation, bicycle and pedestrian, ferry and water transportation, freight and freight rail, public transportation, and roadway projects to meet the needs of the region over the next 25 years. The plan also examines many potential impacts of these projects on quality of life, health, and the environment. The open house was a drop-in format. Visit www.wmpo.org for more information about the planning effort and how to provide comments on the plan.

GIS Update

In March, staff released an online map for residents and others to use to determine if a property is in a Special Flood Hazard Area. More helpful online maps will be created including school districts, utility providers, land development characteristics, and others.

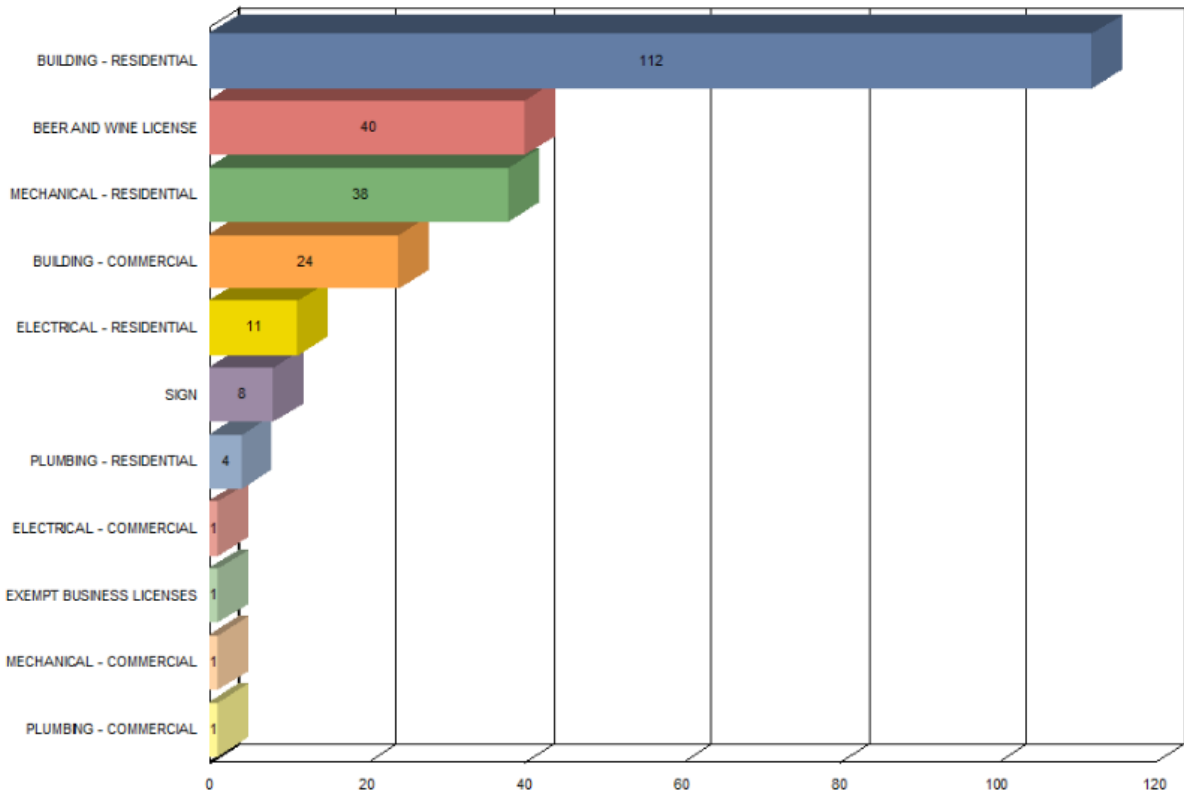
Staff continues to audit and reorganize all internal GIS data, which is currently located in multiple places on the internal server and contains outdated and redundant data.

Building Inspections Update

Total Permits Issued	Total Inspections	Total Value of Construction
234	1,467	\$45,384,609

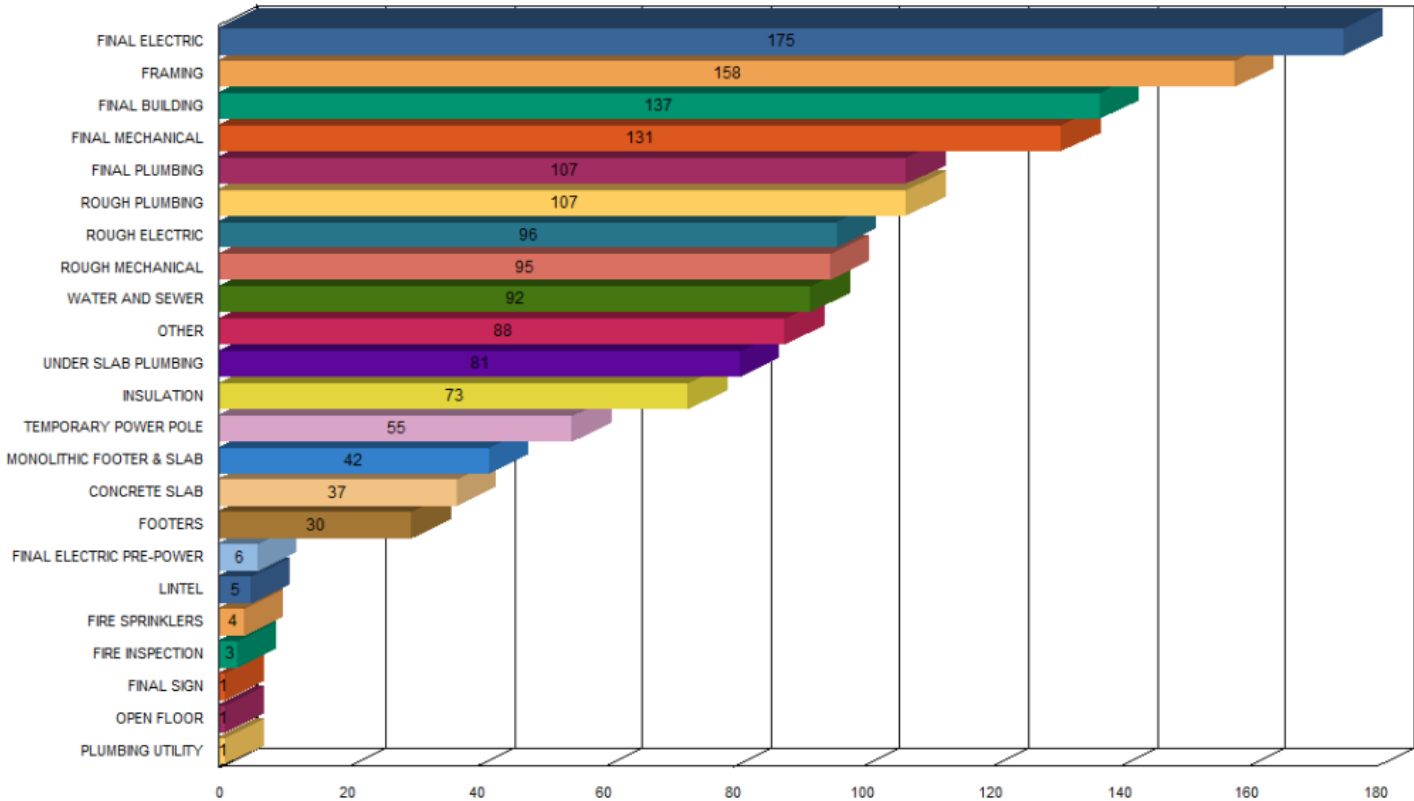


**PERMITS ISSUED BY TYPE (03/01/2020 TO 03/31/2020)
FOR TOWN OF LELAND**





COMPLETED INSPECTIONS BY ACTUAL START DATE BY INSPECTION TYPE (03/01/2020 TO 03/31/2020)
FOR TOWN OF LELAND



Code Enforcement Update

	Minimum Housing	Environmental	Stormwater	Zoning	Vehicle	Total
Cases Opened	1	6	1	0	0	8
Cases Closed	0	3	0	1	0	4
Active Cases	9	18	1	7	1	36

Department News

As a result of the COVID-19 pandemic, the Town is posting a list of the programs and resources on its website that are available to small business from the U.S. Treasury and the Small Business Association (SBA). In addition, the North Brunswick Chamber of Commerce is emailing information about these programs to its members each week. The Chamber is also distributing to its members a list of the local restaurants offering takeout or delivery options.

The annexation of the 33-acre Seabrooke 35 parcel of land that is adjacent to Lanvale Forest was approved by Council on March 19, 2020.

Two voluntary annexations that are connected with the Ibis Landing Development and the proposed Tractor Supply project will be presented to Council for consideration on May 21, 2020.

Staff is still waiting to receive the results of the Town's application for the 2019 U.S. Department of Commerce Economic Development Association (EDA) Disaster Supplemental Notice of Funding Opportunity. The grant would fund the engineering and preparation of construction plans for the burial of overhead utilities along a nearly one-mile section of Village Road. Mr. Vidmar was told by the EDA that the delay in getting the results is due to the large number of applications that were received for this particular grant.

New Businesses

- Mr. Vidmar has learned that **Southport Smokehouse** has signed a lease for the space formerly occupied by Fat Tony's.

New Construction/Development

- Mr. Vidmar continued working with the Public Services Department on preparing the four (4) STBG-DA multi-use path projects for bidding. Staff anticipates getting approval from NCDOT to advertise the projects for bids very soon.
- In addition, Mr. Vidmar is working with the Public Services Department to coordinate the engineering and preparation of bidding documents for the extension of Brunswick Village Boulevard and installation of water and

sewer lines, as well as a multi-use path along Kay Todd Road in connection with a Development Agreement between the Town and Funston Land and Timber, LLC.

- The new **Starbucks** at Leland Town Center opened on April 4th for drive-up service only. Fit-up construction continued on the tenant spaces for **Heartland Dental, Firehouse Subs, and AT&T.**

Economic Development Committee Meeting Summary

At its March meeting, the Economic Development Committee discussed possible speaker topics the EDC could consider for future meetings and new initiatives that could be undertaken. There was also a discussion about how the EDC could reach out to support local businesses during the COVID-19 pandemic and how the EDC could go about formulating ideas concerning ways the business community could most effectively recover from this crisis.

Starbucks opens at Leland Town Center

portcitydaily.com/feeds-and-bites/2020/04/06/starbucks-opens-at-leland-town-center

April 6, 2020



Starbucks in Leland Town Center opened Saturday with a 'drive-thru only' option due to coronavirus restrictions. (Port City Daily photo/File)

LELAND — Starbucks has opened its long-awaited store in Leland.

The location is the chain's first standalone in Brunswick County, located in the growing Leland Town Center with frontage on Highway 17.

Starbucks stores remain open for business during coronavirus-related restrictions, with a fully operational drive-thru window. The county's first Chik-fil-A was the first tenant to open at the 67-acre development in December 2019, to much **fanfare**.

Construction on Firehouse Subs, adjacent to Starbucks, is ongoing. AT&T and Heartland Dental are also on pace to open in the coming months in the 9,450-square-foot multi-tenant building.

Work on C&S Commercial Properties remaining projects on the large mixed-use development continues, despite economic slowdowns caused by the coronavirus. Developer Palmer Williams said crews are taking proper precautions while on site to reduce gatherings and prevent the spread of Covid-19.

“Most projects have still been moving forward,” Williams said Monday.

The Starbucks at Leland Town Center is open daily from 6 a.m. to 6 p.m. drive-thru only.



Starbucks in Leland Town Center opened Saturday with a 'drive-thru only' option due to coronavirus restrictions. (Port City Daily photo/File)



Starbucks in Leland Town Center opened Saturday with a drive-thru only option due to coronavirus restrictions. (Port City Daily photo/File)

Welcome to boom town

By Jenny Callison, posted Mar 13, 2020 on WilmingtonBiz.com

By any measure, Leland is booming. As its residential population burgeons, business development follows. Rapid growth in the form of retail shops, hotels, restaurants, offices and medical practices is obvious even to the casual passerby.

With the first of its tenants in place, the development called Leland Town Center is still under construction across U.S. 17 from Waterford Village, which is almost completely occupied. Further south on that highway are other commercial developments: Magnolia Greens, the Shoppes at Westgate and The Villages at Brunswick Forest.

Other commercial outcroppings are in progress south of Brunswick Forest along U.S. 17 as part of new developments.

This expanding commercial mix serves the town's increasingly diverse population.

"A lot of young families are beginning to move here," said Gary Vidmar, Leland's economic and community development director. "People think of the people moving to Leland as primarily retirees, but that's not the case. The town's median age is 42. School buses are coming through Waterford now, unlike two years ago. The population is balancing out."

He cited Leland's age demographics: 27% of residents are between 25 and 44; 28% are under 25; only 22% are over 65. And new residents aren't necessarily coming from the Northeast or Midwest.

"A lot of folks are moving here from Wilmington, where they are still employed," Vidmar said. "They find it easier to commute from Wilmington to Leland than through Wilmington."

Vidmar adds that when Brunswick Forest is fully built out, that community alone will boast as many residents – about 22,000 – as live in the whole of Leland today.



One new business that is benefiting from all the growth is Farmhouse Kitchen restaurant, owned by Leland residents Thomas and Josephine Tilley (below). Thomas Tilley was getting burned out doing software sales, according to his wife, and the couple was ready to try something new.

"We noticed the location available," she said of a

storefront in The Villages at Brunswick Forest, "and decided to try a breakfast and lunch restaurant."

They opened Farmhouse Kitchen in April. Almost one year in, "It's been great," Josephine Tilley said. "It was a little stressful at first, but we have a great staff whom we trust. Our chef is amazing. The community has been amazing."

Farmhouse Kitchen's customers come from Leland and beyond: from Southport, from Wilmington and from people traveling along U.S. 17. More growth around them means more potential customers, Josephine Tilley said.

At least two Wilmington restaurants have successfully established new locations across the bridge: Eternal Sunshine Café opened last summer on Village Road, and just this past November, Islands Fresh Mex Grill moved into a spot in Waterford Village.

"My customers at the other locations (were) constantly telling me that Islands would be successful in Leland," said Islands Fresh Mex Grill owner Lucas Jones. "When I looked further into opening in Leland, I couldn't believe how perfect it was. The growth of the area is astronomical, and Islands would be the first fast-casual dining fresh Mexican restaurant to enter the market."

Jones said he has been surprised that Islands' customer flow has not slowed down since it opened.

"We have remained consistently busy," he said. "What I see around me is growth everywhere, which leads to so much opportunity for the people of Leland to have everything they need at their doorstep without having to venture into Wilmington."



Two breweries will soon open in Leland, according to Vidmar, who says they will bring a much-anticipated vibe.

Medical practices have followed residents to Leland as well. In September, dermatologist Thomas Braza opened his practice in a high-visibility site near the Waterford community entrance. After practicing in Whiteville for two years, Braza was looking to relocate to a higher growth area. Leland was attractive, he said, because it, as well as Brunswick County as a whole, is underserved in dermatology.



Braza (*above*) built a new facility, half of which his practice, Bluewater Dermatology, occupies, and half of which he hopes to rent to another medical provider.

"Some of my old patients have followed me here, and I have some new patients," he said. "Some come to me because they see the office while driving by. I get referrals from other patients. Brunswick Forest is

growing. Compass Point is growing, and Waterford and Magnolia Greens are well established."

As the business community expands to keep pace with residential growth, the town is working to anticipate infrastructure and service needs.

"It's hard to stay ahead of the curve in terms of infrastructure," Vidmar said. "Leland has had to increase staff. We've probably doubled staff in every department: police, fire, planning, building inspections, finance, public services and operations. That's why we built the (new) government building, which we first occupied in 2016. Now we're bursting at the seams."

It's not just new commercial centers that are driving demand for town services.

Leland has set out to enhance its older business corridor, Village Road, through a series of improvements. One of the first steps was to enact an ordinance that reduced the maximum height of signs along the road. Improved sight lines and aesthetics are apparent, Vidmar notes. More changes for that commercial strip are planned now that Leland has rezoned the Village Road area to a flex code, which, as the term implies, gives local officials and developers more leeway in the use of property.

"We are trying to create a true downtown," Vidmar explained. "The sign ordinance went a long way toward that. We're looking at a plan to bury utility lines, which will improve the attractiveness of the area and attract new businesses. And we want to redevelop and repurpose older buildings."

The Village Road core area will eventually offer a combination of commercial and residential properties, redeveloped to promote a walkable downtown, according to Vidmar.

What the economic development official calls an "ideal example" of new development for the Village Road area is Harrington Village, Logan Developers Inc.'s 13-building mixed-use campus in the center of the flex code district.

One of the Harrington Village buildings is built for commercial use; the remainder are apartments, said PJ Kelly, Logan Developers' vice president. The complex was built in two phases: Phase one is 98% occupied, and phase two, just completed, is 40-50% leased. The commercial building is about a third leased.

"We're looking for some businesses that can bring convenience to local people," Kelly said. "Maybe a small food store, small offices, businesses that offer everyday conveniences."

Kelly said Harrington Village has met with approval from the community since it was in the planning stages.

"When the local population started to see plans, they were very enthusiastic, and I think that enthusiasm has led to our high occupancy rate," he said. "I don't see that slowing down. Before we undertake an apartment project we do months and months of study, looking both at economics and population. Our studies have shown there is still a huge need for apartments and mixed-use development (in both Leland and Wilmington)."

Vidmar hopes other developers and local property owners will take their cue from Harrington Village and provide additional housing or businesses to the Village Road area.

"There are a lot of small infill pieces of land that could hold a smaller housing development," he said, explaining that Leland would like to see some of these parcels developed as affordable housing, which the town defines as units costing less than \$200,000.

Sometimes that means apartments and townhomes; sometimes it means neighborhoods of small homes on small lots.

With more apartment complexes on the way elsewhere and developers of new neighborhoods requesting annexation so they will have access to public water and sewer, Leland's population will continue its dynamic growth, say officials. And they want the population to swell because residents bring sales tax revenues.

"The county collects the sales tax and divides up the money based on the population of the municipality," Vidmar said. "Leland gets the biggest chunk of any municipality in Brunswick County: It's about \$24,000 per year per 100 residents. Dense developments like apartment houses bring in more revenue than do single-family homes. We get no sales tax revenue for commercial properties."

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Streets Updates

Department News

A candidate has accepted the Public Services Director position, with a start date in early June.

Will Lear was hired to fill the vacant Project Manager position. This gives us two project managers who will help to accelerate the rate of project completion for the Town.

Work Priorities

- Construction bidding for the Old Fayetteville Road Multi-Use Path project.
- Lanvale Forest street paving project.
- Striping review of Town streets.

Projects Completed

- Various minor street repairs.
- Pedestrian signage completed. Remaining rumble strips will be installed on Pine Harvest Drive within 30 days.
- All Mallory Creek Drive ROW work has been completed.

Major Purchases

- A dump truck has been ordered for the Streets Division. Delivery expected within 60-90 days.

Utilities Updates

Department News

Preparations are being made to order a Vac Truck.

Work Priorities

- Complete final contractor payment for Lift Station #10.
- Construction bidding for Lift Station #1 replacement.
- Design for Lift Station #14 relocation.
- Perform scheduled and unannounced construction inspections of development project sites.
- Ongoing – Repair infiltration of sewer manholes and valve vaults within ten days of initial report.
- Ongoing – Annual sewer line cleaning (10% of system cleaned annually).
- Sanitary sewer inspections in part of Leland.
- Lift Station #3 maintenance.

Projects Completed

- Booster pump full operational testing and acceptance completed.

Major Purchases

- None in March.