

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION



102 Town Hall Dr., Leland, NC 28451
www.townofleland.com

Planning and Inspections Department
Phone 910-371-3390 Fax 910-371-1158

FEES

\$50 for structures proposed within the SFHA

\$0 if the structure is not proposed within the SFHA, but the property contains SFHA

- The floodplain development permit application shall accompany the associated application for the type of construction being proposed (new residential construction, accessory structure, structure improvement, etc).
- Additional information or certifications, such as a flood proofing certification or a certified engineered foundation system, beyond this permit application may be required.
- No work within a SFHA, including clearing, excavating, filling, or grading of any kind, may begin until a permit is issued.
- The permit will expire if no substantial work is commenced within six months of issuance.
- Other permits may be required to fulfill local, state, and federal regulatory requirements.
- The Floodplain Administrator has a right to enter on any premises within the jurisdiction of the community at any reasonable hour for the purposes of inspection or other enforcement action.

Property Information

Parcel #: _____

Property Address: _____ City/State/Zip: _____

Applicant Information – Individual who will ensure floodplain development compliance

Name: _____ Company: _____

Mailing Address: _____

City/State/Zip: _____ Phone: _____ Alt. Phone: _____

Email: _____

Property Owner's Information

Property Owner's Name: _____

Mailing Address: _____

City/State/Zip: _____ Phone: _____ Alt. Phone: _____

Email: _____

Builder Information

Name: _____

Mailing Address: _____

City/State/Zip: _____ Phone: _____ Alt. Phone: _____

Email: _____

Engineer/Surveyor Information (if elevation certificate is required)

Name: _____ Company: _____

Mailing Address: _____

City/State/Zip: _____ Phone: _____ Alt. Phone: _____

Email: _____

Development Activities (check all applicable boxes)

- Clearing Fill Mining Drilling Grading Excavation
- Watercourse Alteration (Including dredging and channel modification) Road, Street, or Bridge Construction
- Drainage Improvements (Including culvert work) Subdivision (New or Expansion)
- Individual Water or Sewer System Other: (Please Specify): _____

Structural Activities - Type of Activity

- New Structure Structural Expansion Replacement Relocation Demolition

Structural Activities - Structure Type

- Single Family Residential Multifamily Accessory Structure Commercial Use
- Combined Use (Residential and Commercial) Manufactured Home
- Other (example, deck, porch, etc): _____

Development Standards Data, Documentation, and Provisions

FIRM Panel: _____ FIRM Date: _____ Flood Zone: _____

A special flood hazard area is located on the parcel where the proposed development is located, but no development work shall occur within said area. (if 'yes', proceed to '**Applicant Acknowledgement**') NO YES

Work within a special flood hazard area located on the parcel(s) where the proposed development/structure is planned. NO YES

Is the proposed development/project within a regulatory floodway or a non-encroachment area: NO YES

Base flood elevation (BFE) per the FIRM at development site: _____ (NGVD 1929 or NAVD 1988).

Regulatory base flood elevation requirement for the reference level and all attendant utilities, such as all heating, air conditioning and electrical equipment, at development site (BFE + 2ft): _____ (NGVD 1929 or NAVD 1988)

Regulatory base flood elevation requirement for protection of all public utilities at development site (BFE + 2ft): _____ (NGVD 1929 or NAVD 1988)

Will there be any enclosures below the regulatory base food elevation? NO YES

1. Total area of openings required: _____ (1 sq. inch per sq. foot of enclosed footprint area below BFE)
2. Enclosure below the regulatory base flood elevation shall be unfinished construction and limited to such uses as parking, building access and limited storage only.
3. All structural elements below regulatory base flood elevation must be flood resistant materials
4. A recorded non-conversion agreement shall be required prior to the issuance of a building permit

Elevation Certificates shall be submitted at the following times during the building process:

1. Prior to the start of any new construction and accompanying this application
2. After the reference level is established
3. At final finished construction elevation certificate after construction is completed and prior to certificate of compliance/occupancy issuance

Applicant Acknowledgement

I, the undersigned, understand that the issuance of a floodplain development permit is contingent upon the above information being correct, that the plans and supporting data have been or shall be provided as required, and the provisions that are listed herein or in the Town's Flood Damage Prevention Ordinance have been met. I also understand that prior to occupancy of the structure being permitted, an elevation certificate signed by a registered land surveyor, floodproofing certificate signed by a professional engineer and/or registered land surveyor and/or other required documents must be on file with the Planning and Inspections Department indicating the "as built" elevations in relation to mean sea level (MSL).

Applicant's Signature

Applicant's Printed Name

Date