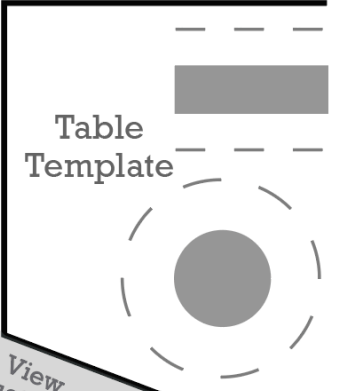


Organization \_\_\_\_\_  
 Event \_\_\_\_\_  
 Date \_\_\_\_\_  
 Total # \_\_\_\_\_  
**Contact Information**  
 Name \_\_\_\_\_  
 Phone \_\_\_\_\_

**A/V Needs**  
 Microphone(s): Yes / No # \_\_\_\_\_  
 Powerpoint: Yes / No  
 Projector: Yes / No  
 Podium: Yes / No



**Catering  
Kitchen**



**Multipurpose  
Room**

Stage View  
Obstructed

Stage View  
Obstructed

34'

EXIT

EXIT

82'

Stage

Projection  
Screen

